

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 18 APRIL 2005 in the MEMORIAL HALL**

CIlrs present Mr Peter Millard (PM)- Chairman, Mr Stephen Jones (SJ), Mr Michael Jackson (MJ), Mrs Andrea Johnson (AJ). Miss June Cohen-Kingsley (JC-K)

Clerk Mrs Doreen Brookes

Also present PC D Lowe (for PACT meeting) and Mr Stewart Scothern (latter part of meeting)

558 **Apologies** none

Standing orders were suspended

Open Forum

Police and Communities Together (PACT) meeting –PC D Lowe gave the report.

During the month nine crimes had been reported and these included burglary, property/vehicle damage and personal assault. There had also been six incidents involving youths. Speed checks on vehicles had been made on Hest Bank Lane. It was suggested to PC Lowe that details of the areas where safety cameras are likely to be operating should be published as this could act as a deterrent and this is to be passed on to senior officers.

There is increasing concern about safety on Hest Bank Lane and Shady Lane in the vicinity of the Hest Bank Hotel and a number of complaints had been received. The problems include the parking of vehicles on yellow lines, inconsiderate parking on the road and especially on the pavements making access for pedestrians difficult. PC Lowe pointed out that some time ago one of the sergeants had been investigating the issue but he had since left the area. PC Lowe promised to try to find out what stage had been reached and whether any recommendations had been made.

PC Lowe left the meeting and standing orders were reinstated

559 **Minutes of the previous meeting**

Resolution to accept these as a true record, proposal made by SJ, seconded by AJ and carried.

560 **Matters arising from the minutes**

Lancaster City Council had moved the dog waste bin off Mr Fish's land at the Knoll/Sea View Drive Spacia/Network Rail had tidied up the area round the railway cottage at 4 Coastal Road and secured the area by fencing.

It was confirmed that the speaker at the Annual Parish Assembly would be Mr John Acres of the Northern Reaches Canal Trust.

Letter of thanks to be sent to Morecambe Bay Partnership for the work in organising the Beach Clean group.

561 **Coooption of new councillor**

This was initially deferred because Mr Stewart Scothern (SS) was not at the meeting, however it was agreed to formally invite Mr Scothern to become a council member, proposal made by AJ and seconded by PM.

Later when Mr Scothern arrived at the meeting the formal co-option process was completed and he signed the Declaration of Acceptance of Office.

562 **Financial Matters**

A receipts and payments report for the financial year ended 31 March 2005 was presented.

Current Account £6442.97, Savings Account £35,037.29. plus the precept of £26,510 for the year 2005/06 which had just been received.

A grant of £400 had been received from the Green Partnership Awards for further work on the hedge at Bottomdale.

Financial Regulations for Slyne with Hest Parish Council, March 2005- a copy of these had been provided for all members –adoption agreed subject to a review after 12 months.

Risk Management – the clerk (Responsible Finance Officer- RFO) had produced a report based on SLCC recommendations and a copy provided for each member- adoption agreed subject to a review after 12 months.

Review of Assets and Insurance Cover Provided by Allianz Cornhill- this had been carried out by a sub-committee of SJ, AJ and RFO and a written report was submitted to the full council. It was decided to accept in full the recommendations and to request Allianz Cornhill to review the level of cover and the items to be included.

Data Protection Act 1998- a copy of the application form for notification had been received and on completion by the Chairman and Clerk was to be returned with the fee payable (£35).

563 **Payment of Accounts**

Resolution to transfer £1500 from the Savings Account to the Current Account, proposal made by SJ, seconded by AJ and agreed.

Resolution to pay accounts as listed, proposal made by MJ, seconded by JC-K and agreed.

| Chq No. | | | |
|---------|--------------------------------------|--------|----------------------------------|
| 100704 | Lancaster City Council | 233.92 | waste disposal, burial ground |
| 100705 | Lancaster City Council | 111.14 | non domestic rate, burial ground |
| 100706 | Lancaster City Council | 126.60 | non domestic rate, foreshore |
| 100707 | Olympia Commercial Cleaning Services | 21.61 | cleaning bus shelter windows |
| 100708 | Lancaster & Morecambe College | 245.00 | printing village newsletter |
| 100709 | E Hall | 14.73 | parish plan exhibition expenses |
| 100710 | M Ashton | 10.16 | parish plan exhibition expenses |
| 100711 | Mrs D Brookes | 562.75 | clerk's salary & expenses |
| 100712 | Petty cash | 26.02 | sundry items |
| 100713 | Inland Revenue | 720.18 | PAYE & NIC payments |
| 100714 | Johnsons signs | 30.24 | stencils, notice boards |
| 100715 | Lancaster & Morecambe Newspapers | 224.42 | advertisement re. burial ground |
| 100716 | Information Commissioner | 35.00 | fee, data protection scheme |

564 **Open spaces**

The means of carrying out improvements was discussed; two proposals were put forward -1. employ contractors on a regular basis to carry out all work; 2. employ a contractor on an ad hoc basis to carry out major work and form a task force of volunteers to carry out more general tidying up of the village and small improvement schemes.

It was decided to try to set up a group of volunteers, Mike Ashton, lengthsman, and clerk to liaise in arranging a meeting.

A further list of jobs is to be compiled for Mr Clarke who was awarded the tender to carry out work on the foreshore; these will cover a wider area of the village.

As part of the access policy, MJ suggested some areas where rails might be placed to aid the walking disabled; it was agreed to publicise this and ask for suggestions as to where rails and ramps could be placed along the footways in the village.

Tennis Club lease; MJ had listed a number of suggested points in reply to a letter sent by Mr Atkins, the Tennis Club Secretary, regarding the Council's proposals for a new lease and it was agreed that these should be passed on to the Club. It was also agreed that a further meeting with the Club for discussions should be arranged.

565 **Football Club**

The clerk had attempted to track down a copy of the original lease by making contact with the solicitors and other persons who had been involved in setting it up but to no avail.

No further information had been received from Richard Turner and it was thought that his suggested scheme was unlikely to be viable.

It was agreed that a straightforward annual lease was what was required and the clerk was asked to contact Mr S Wright, a representative of the Football Club, to try to arrange an on-site meeting along with

Mr G Riley, a lessee of part of the land required by the Club for proposed developments, to discuss the way forward.

566 **Foreshore**

Land on which Dr Pearson's garage stands; the clerk had written to Legal Services at Lancashire County Council requesting information about the status of the land and the Council's legal obligations regarding disposal of the land if it is within the common land registered to the Council; to date a reply had not been received -matter deferred.

J Graham's tractors; the tractors had been moved from the land adjacent to the highway. The bolthole had been cleared and the fencing round the compound at the north end had been moved. SJ to make further measurements and produce a revised plan for submission to the solicitor in order that an agreement can be drawn up.

RSPB-Sporting Rights; the sporting rights that the RSPB lease from the Council expired on 25 March 2005 and the RSPB wished to continue to lease these rights. It was agreed that this should be granted.

MJ had produced proposals for a scheme to improve the foreshore -this to be considered -deferred.

567 **Planning Applications**

Application No.

05/00397/FUL erection of a conservatory to the side for Mr & Mrs Jenkinson, 1 The Moorings, Mowbrick Lane
no objections provided that neighbouring residents are satisfied with the proposal

05/00411/FUL erection of a new garage and store, with first floor guest room/studio with en suite and modification to access driveway for Mr & Mrs N Bates, 20 Prospect Drive
concern about large size of proposed development and its potential for use for other than residential purposes

Applications granted

04/01708/FUL Mr & Mrs Kenyon, 72 Coastal Road
05/00107/FUL Mr & Mrs Jones, 10 Hest Bank Lane
05/00114/CU Mr C P Knowles, 4 Station Road

Notification received that the appeal lodged by Mrs C Hill against an enforcement notice will now be heard at a public inquiry

568 **Parish Plan**

A report of the major outcomes of the Parish Plan exhibition had been prepared by Joanne Leeman and this was being circulated. The sub-committees of the steering committee were preparing their reports. At the meeting held on 4 April 2005, it had been agreed to employ Joanne Leeman, Community Consultant, to further progress the development of the project, to finalise an Issues Report, to prepare an Action Plan and steer the Plan towards its completion and to pay the consultancy fee as quoted i.e. 5 days x £250 per day = £1250.

569 **Burial Ground**

Improvements to entrance and parking areas; MJ had consulted an architect, Mr C Rushton, who was willing to look at the project and produce plans - communication from him was awaited. The project had been extended to include the cemetery building and the paths within the grounds. The demolition of the present building and its possible replacement was an issue which would need to be discussed.

Work on headstones and levelling of graves: a quotation had been received from Mr P Cocker, Lancaster City Council Contract Services, for the removal of kerbs and their burial within the grave area; Mr Cocker had advised that, from previous experience, it would be sensible to undertake any kerb removal before memorials are checked for stability as removal of kerbs could affect stability. -deferred to next meeting for further discussion

570 **Highways**

Traffic and parking , Hest Bank lane/Peacock Lane junction and round Hest Bank Hotel; - see Open forum above- wait for report from police- item for next agenda.

Hatlex Lane Bridge- damage to wall by bus- reported by AJ, clerk to contact British Waterways.

Lancaster City Council, Community Concern Enforcement Sites; Lancashire Partnership for Road Safety requested details of sites giving cause for concern and where mobile enforcement might be appropriate -suggested Marine Drive/Coastal Road, whole length

Stagecoach buses, route 5, Morecambe to Carnforth/Warton Service; request to be made for times to be amended so that buses link with trains from Carnforth Station thus encouraging use of Carnforth Station and possible greater use of public transport.

Completion of Heysham to M6 Link; public exhibition arranged by Lancashire County Council to be held in the Memorial Hall , Friday 13 May, 6.00pm-8.30pm.

571 **Correspondence**

The Lancashire Partnership 2005-2025, Strategic Vision for the Future of Lancashire; Lancashire Fire & Rescue Service and Lancashire Combined Fire Authority, Integrated Risk Management Plan 2005-06; Defra, Quality Parishes and Parish Planning; Lancashire Partnership Against Crime, fake wrist bands warning; LAPTC, Building of Community Life competition; Lancashire County Council Joint Advisory Committee for Strategic Planning, Adoption of Replacement Joint Lancashire Structure Plan 2001-2016, plan adopted 31 March 2005; Lancaster City Council, Lancaster District Local Development Framework- Consultation on a system on undertaking sustainability appraisal including strategic environmental appraisal- comments requested; Lancashire County Council, Local Transport Plan for Lancashire 2006-2010-notification of draft edition available for consultation –all above circulated.

572 **Matters for future consideration**

SJ- provision of more notice boards.
JC-K –provision of more post boxes.

Concern about increase in number of pavement and roadside signs throughout the village.

SS- possibility of purchase of small area of Memorial Hall field by local resident; covenants on use of field would need to be looked into.

573 **Date of next meeting**

This will be the Annual Parish Meeting –Monday 16 May 2005 at 7.30pm

The Annual Parish Assembly will be held on Monday 9 May 2005.

The meeting closed at 9.25pm