

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 18 APRIL 2011 in the MEMORIAL HALL**

Councillors present Mr Peter Millard (PM) -Chairman, Mr Stephen Jones (SJ), Mrs Joanne Leeman (JL)
Miss June Cohen-Kingsley(JC-K), Mrs Beverley Melici

Clerk Mrs Doreen Brookes

1577 **To receive apologies for absence** Cllr J Newbold, Cllr S Scothern

1578 **To record Declarations of Interest** None

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Open Forum

Present for the Open Forum: Mr R Greaves, City Cllr S Rogerson

Police and Communities Together (PACT) meeting; no Police present therefore no report received

- Mr Greaves reported that work at Hanging Green Wood was progressing and he was mindful of the urgency to cover the well but due to unforeseen circumstances there had been some delays.

The visitors left the meeting and Standing Orders were reinstated

1579 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 21 March 2011 as a true record.
They were duly signed by the Chairman

1580 **Progress Reports** (*for information only*)

- Some of the work on the trees in the wood has been carried out by Peter Walton but the section at the roadside is still to be completed. Some comments had been received about the work being done by Mr Greaves and the Council's management of the area; these were noted
- It has been confirmed that two areas previously missing from the amenity grass cutting schedule will be included.
- The Scouts are willing to help with the maintenance of Peacock Lane garden for the Lancashire Best Kept Village competition. The clerk will liaise with them , Mrs Hicks and the lengthsmen.
- The union flag will be flown on the Memorial Hall to mark the Royal Wedding, the May Fair and Armed Forces Day on 25th June
- M6/Heysham Link Road -amended proposals- the Council will hold a set of the consultation documents for public access, also a consultation event will be held in the Memorial Hall at the beginning of June.
- The Council was made aware of the review of Community Transport Services currently being carried out and a workshop about the issues involved which is being held at County Hall on Saturday 7th May.

1581 **Administration**

Parish Plan review: an exhibition of photographs relating to the Plan is to be held at the community coffee morning on 7th May and at the May Fair on 21st May. CVS have agreed to loan display boards. It was agreed to reimburse expenses for the production and copying of the photographs.

1582 **Lease for Scout and Guide Management Committee**

The Lease for the land on which the Scout & Guide headquarters stands has been finalised and agreed with the Scout & Guide Management Committee

Resolution: to give formal approval to the lease.

The document was signed by the Chairman and Vice-Chairman on behalf of the Council.

1583 **Financial Matters**

Resolution: to accept the end of the financial year receipts and payments report presented by the clerk.

Current Account £3615.05 Savings Account £31,848.46

It was noted that the Government has extended the Small Business Rate Relief for a further year. Rates for the cemetery (paid by Direct Debit) will not be collected until 1st October 2011.

Renewal of membership of Lancashire Association of Local Councils -membership fee for 2011/12 is £391.86.

Resolution: to renew the membership for this year but to review the value of membership again in twelve months time

Review of the insurance held by the Council: the updated list of the Council's assets has been taken into consideration along with the other present insurance cover.

Resolution: to renew the insurance cover in line with the present agreement with Came & Company Parish Council Insurance and Aviva Insurance UK Limited and to request the additional insurance of the Burial Ground building which having been refurbished is put down at an asset value of £12,000.

Came & Company have offered to move the renewal date for parish councils' insurance to 1st October, i.e. if the insurance is renewed on the 1st June 2011, the next renewal date will be 1st October 2012. Aviva is offering to provide 16 months insurance cover for the price for twelve months in exchange for a 3-year long term agreement (equivalent to 4 months free cover).

Resolution: to accept this offer.

Bowling Club's application for a grant towards the cost of repairing the path by the side of the green: the cost of the project will be approx. £1500 with preparatory work being carried out by Bowling Club members.

Resolution: to make a grant of £400 to the Bowling Club for this work.

1584 Payment of accounts

Resolution: to authorise the transfer of £4,000 from the Savings Account to the Current Account

Resolution: to pay the accounts as listed

Chq	101378	Lancaster City Council	47.70	playground inspection (March)
	101379	Bannister Bates Property Lawyers	540.00	Solicitor's fee -Scout & Guide Lease
	101380	Mrs D Brookes	777.07	clerk's salary & expenses
	101381	Mr R McGuire	102.40	groundsman's pay
	101382	Petty cash	7.68	sundry items
	101383	HM Revenue & Customs	456.44	NIC & PAYE
	101384	P Walton Tree Services	1125.00	tree work in Hanging Green Wood
	101385	United Utilities PLC	50.15	Burial Ground - water bill (half year)
	101386	Lancaster City Council	131.82	Burial Ground - refuse collection
	101387	Slyne with Hest Memorial Hall Charity	2000.00	grant for improvements (minute ref. 1569)
	101388	Lancashire Association Local Councils	391.86	membership subscription

1585 Open Spaces

Recreation field project; consultations have been carried out over a wide spectrum of residents and the results collated. These are to be sent to the Lancashire County Council Environment Projects Team with a request for a reassessment and modifications to the scheme. It is hoped that a new plan will be available for consultation and consideration at the May Fair. Thanks were expressed to members of the May Fair Committee for their input into the consultation process.

1586 Planning Applications

No applications received

Notification of permission granted

10/01204/VCN	Slyne Caravan Park, Bottomdale Road, Slyne, LA2 6BG
10/01239/FUL	30 Hatlex Drive, Hest Bank, LA2 6HA
11/00092/FUL	6 Prospect Drive, Hest Bank, LA2 6HX
11/00127/FUL	4 Orchard Close, Slyne, LA2 6BP

1587 Burial Ground

War-time memorial plaque; Cllr Cohen-Kingsley had obtained information and discovered the whereabouts of the cross associated with the memorial plaque in the Council's possession. The owner of the land on which the cross was situated and therefore owner of the cross has agreed its removal with Cllr Cohen-Kingsley. However this needs formal agreement by both parties and it was decided that a letter should be sent to the landowner seeking permission to remove the cross to the burial ground.

Work on the entrance -still no further developments on the discharge of the conditions of the planning application. If further attempts to make contact with the person dealing with this fail and there is no action within a month consideration is to be given to seeking alternative professional help.

1588 Matters suggested by members for future consideration

Nothing raised

1589 Date of next meeting

Monday 16 May 2011 at 7.30pm

The Chairman declared the meeting closed at 9.05pm