

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 19 DECEMBER 2011 in the MEMORIAL HALL**

Councillors present Mr Peter Millard(PM) Chairman, Miss June Cohen-Kingsley(JC-K)
Mr Stephen Jones (SJ)

Clerk Mrs Doreen Brookes(DB)

1676 **To receive apologies for absence** Cllr Stewart Scothern, Cllr Joanne Leeman-retrospectively

1677 **To record Declarations of Interest** PM -payment of accounts -chairman's travel expenses

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum: City Cllr M Thomas, County Cllr A P Jones, Mr J Leach, Mr R Greaves.
Apologies were received from PC Ian Nixon

- **Police and Communities Together (PACT) meeting:** PC Nixon sent a report- in the previous month there had been 7 crimes, including burglary, thefts from gardens and sheds, thefts from vehicles. One incident of anti-social behaviour had been dealt with.
- County Cllr Jones was thanked for his contribution to the parish from the Members Grants Scheme. £600 has been received by the Memorial Hall Committee for improvements to the acoustics at the hall.
Cllr Jones reported on the spending by County Council on highway repairs including potholes, about which there is much concern, and on road gritting and gritting bins. With regard to the potholes, it was suggested that a policy for work on potholes and a more co-ordinated approach would be helpful. A list of potholes will be compiled when complaints are received. There was discussion on street lighting and the introduction of energy saving l.e.d lights on some streets -it is intended that these will be extended to other areas as and when funding becomes available. The reason -cost saving- for the turning off of the route indicator board at Lancaster bus station was explained.
New 20mph zone in the parish -a suggestion, put forward by Cllr Millard, for a scheme for in-car reminder signs of the limit is to be taken to Jo Turton at Lancashire County Council for appraisal.
- Mr Greaves commented on the ownership and use of land within the parish. Also he put forward his opinions on the proposals for the Heysham to M6 Link. These were noted
Mr Greaves was told that he had 14 days to remove his wheelbarrow and other tools and equipment from the site where he had been working in Hanging Green Wood and to leave the site tidy.

The visitors left the meeting and Standing Orders were reinstated

1678 **Minutes of the previous meeting**

Resolution: to approve as a true record the minutes of the meeting held on Monday 21 November 2011
They were duly signed by the Chairman

1679 **Progress Reports** (for information)

- Damage to wall at Burial Ground -it is intended to start rebuilding very soon
- Return of the Deed for a burial plot (minute ref 1658 Oct 2011)- the Deed has been returned, however due to administration costs, a reimbursement of the £50 purchase fee cannot be made.
- Bus Services -a reply from Stagecoach about the morning bus service to Lancaster states that they have not been aware of any problems of lateness on this service
- Lack of lighting at Lancaster bus station -Lancaster City Council have acknowledged responsibility; temporary lighting is to be installed while quotations for a longer term solution are being investigated.
- The Localism Bill is now an Act of Parliament. 'A Plain English Guide to the Localism Act' is being circulated to councillors.
- Lancashire County Council has introduced a new 'Connect2Buy' procurement portal. Information about this will be circulated to councillors and discussed at a later date

- Lancaster City Council has passed a resolution to make a charge to parishes for by-elections that are not combined with another election.
- Flooding at some houses in Hanging Green Lane -a meeting has been held with Officers from Lancashire County Council (LCC) and residents. LCC propose to install a new drain to try to alleviate the problem. It would go across the Memorial Hall field and connect into a manhole there. LCC will forward details of the plans.

1680 Administration

Consideration of the registration for a Jubilee Beacon and the purchase and erection of a beacon on the foreshore -councils are being encouraged to light beacons to mark the Queen's Diamond Jubilee -decision deferred to next meeting when it is hoped more information about the May Fair Committee's plans for celebration of the jubilee will be available.

1681 Financial matters

Resolution: to accept the monthly receipts and payments report presented by the clerk.

Current Account £28,449.26 Savings Account £20,548.46

The RDPE grant for the two new pieces of play equipment has been received.

Transfer of funds from the Current Account to the Savings Account

Resolution: to make a transfer of £18,000

This will be done by written request to Santander Bank.

To consider the payment of the subscription for the clerk's membership of the Society of Local Council Clerks

Resolution: to pay the subscription of £123 for the year 2012

1682 Payment of accounts

Resolution: to pay the accounts as listed:

Chq No.	101455	RBS Invoice Finance Ltd	26.77	bus shelter window cleaning
	101456	E.on	15.51	electricity bill -Burial Ground
	101457	Lancaster City Council	87.13	final invoice -grass cutting 2011
	101458	Mr R McGuire	102.40	groundsman's pay
	101459	Mrs D Brookes	776.27	clerk's salary
	101460	Petty cash	13.34	sundry items
	101461	Cllr P Millard	41.60	chairman's travel expenses
	101463	SLCC	123.00	subscription for 2012

1683 Open Spaces

Recreation Field Project; an application for a grant through the May Fair Committee has been made to the Elizabeth and Richard Wilson Trust and work is being done on an application to Awards for All. Also the Parish Council has applied to Fields in Trust for a grant.

Bannister Bates, Property Lawyers are working on the registration of the land with the Land Registry, as agreed.

Ownership of the small woodland area at the north east of the field; this appears to be part of the recreation field but a conveyance has not been found. Advice is being sought from Bannister Bates and a claim of possession is being looked into.

Registration with the Land Registry of other land owned by the Council; conveyances are being looked at and it was agreed that the registration should be taken forward.

Proposed changes to the Lengthsman Scheme; some answers to questions raised at a meeting with County Council have been provided. Further discussions are to take place with County Council, City Council and other parishes that are members of the scheme. Funding put into the scheme by the County Council is to be for Rights of Way work in the parishes.

1684 Foreshore

Cross Bay Walks -a meeting had been held with Mr Sledmore to discuss possible parking arrangements for cross bay walks. Following this an e-mail message had been received from Mr Sledmore listing the dates of the walks and mentioning three occasions when additional parking might be required. It was decided to ask Mr Sledmore for more specific details of these walks and to defer further consideration until this is available.

1685 Burial Ground

Improvements to the entrance; Mr Bradley, Surveyor, and Mrs Truscott. Landscape Architect, have surveyed the area and Mrs Truscott has produced a revised plan. This shows the proposed landscaping and planting of the area, however there is a reduction in the size of the circular car parking area. This plan is for submission to Lancaster City Council to enable the discharge of the planning conditions on the approved planning application for the burial ground.

Resolution: to approve the plan and to request Mr Bradley and Mrs Truscott to go ahead with the submission for the discharge of the conditions.

1686 Planning applications

Application considered by full Council

Application No.

11/01056/FUL	9 The Knoll, Hest Bank, LA2 6BU
11/01020/FUL & 11/001021/LB	Coach House, Beaumont Grange, Slyne, LA2 6BS
11/01101/FUL	Gate House, Beaumont College, Lancaster Road, Slyne, LA2 6AP

No issues were raised on the above applications

Notification of permission granted

11/0119/TPO	Grange Court, Hasty Brow Road, Slyne, LA2 6AG
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1687 Matters suggested by members for future consideration for information only

It was noted that Lancaster bus station is to be closed from February 2012 while work is carried out by United Utilities

1688 Date of next meeting

Monday 16 January 2012 at 7.30pm

The Chairman declared the meeting closed at 10.00pm