

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 21 FEBRUARY 2011 in the MEMORIAL HALL**

Councillors present Mr Stephen Jones (SJ), Mr Stewart Scothern(SS), Mrs Joanne Leeman (JL)
Miss June Cohen-Kingsley(JC-K), Mrs Beverley Melici(BM)

Cllr Jones was in the Chair

Clerk Mrs Doreen Brookes

A minutes silence was held to respect the memory of Mrs Jean Mowle who died on 15th February 2011. Mrs Mowle was a Tree Warden and ex Parish Councillor.

1550 To receive apologies for absence Cllr P Millard, Cllr J Newbold

1551 To record Declarations of Interest None

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Open Forum

Present for the Open Forum: City Cllr M Thomas, County Cllr A P Jones, PCSO S Leverton, PCSO G Hartley, Mr R Greaves. Apologies were received from PC L Head.

- Police and Communities Together (PACT) meeting; the Police reported that in the previous month there had been nine incidents of anti-social behaviour (none in the same period of 2010) no reports of vehicle nuisance (0 in 2010) and three crimes (4 in 2010) -theft, burglary and damage to a vehicle
- County Cllr A P Jones commented on the news that the M6/Heysham link seems very likely to go ahead but it is expected that there will be another public inquiry and because of some alterations to the scheme further planning permission consent will be required. He felt that the link is important for the economic future of the area.
In the next financial year the County Council proposes a 0% increase in council tax which is in line with the Government's objectives. Cuts will be necessary in some areas, for example in adult social services, and savings will be made through reorganisation and redeployment of staff. The Police Authority also proposes a 0% increase. It is not intended that there will be an impact on front-line services but much reorganisation will be necessary
Similarly, Lancaster City Council's 0% increase will depend on re-organisation with a reduction in the number of senior officers. Again it is said that there will be no reduction in services but budget proposals will have an impact on some well-being costs, for example, swimming charges, licence fees and charges for car parking.
- Mr Greaves expressed his concerns about the proposed link road and the loss of Green Belt and the potential merger of the boundaries between Slyne with Hest and Bolton-le-Sands because of developments

The visitors left the meeting and Standing Orders were reinstated

1552 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting held on Monday 17 January 2011 as a true record. They were duly signed by the Chairman.

1553 Progress Reports (for information only)

- Further information has been requested by RDPE regarding the funding for the play area - the outcome of the application is still not known
- A letter of support has been sent to the Morecambe Bay Partnership which is seeking Heritage Funding for developments around the Bay
- May Fair is to be held on Saturday 21 May. This year's theme is Life on the Bay. The council has been asked if it is willing to organise the barbecue again this year.
- An enquiry has been received about placing another memorial bench on the foreshore. It has been suggested that perhaps a picnic bench might be an alternative.

- The Bowling Club had enquired about responsibility for the repair of the buildings at the bowling green as they have suffered some costly damage over winter. It is to be pointed out to them that under the terms of the lease it is their responsibility.

1554 Administration

Consideration of the request from Cancercare to use the foreshore for the finish of the Cross Bay Half Marathon on Sunday 24 July 2011

Resolution: to grant the request

Consideration of entry into the North West in Bloom and Lancashire Best Kept Village (LBKV) competitions - letters are to be sent to the organisations and businesses in the village, which fit the criteria, to enquire whether they wish their premises to be entered for Certificates of Merit in the LBKV competition.

Resolution: to enter the competitions and pay the appropriate fees

Consideration of Lancaster City Council's consultation about the proposed disposal of a parcel of land at the rear of the garages and Londis store on Manor Road -it would seem that the City Council has received an enquiry from a resident about taking over the land for private purposes and not for development.

Resolution: not to raise any objections to this proposal.

Parish Plan review -the action plan contained within the Parish Plan 2006 has been reviewed by a committee made up of local residents (Cllr Joanne Leeman is the chairman) and a report has been produced. Many of the action points have already been dealt with over the past five years but those that have not will be addressed and it is intended that there will be an opportunity for public consultation.

1555 Financial Matters

Resolution: to accept the monthly receipts and payments report presented by the clerk.

Current Account £1,696.15 Savings Account £34,312.75

The review of the Financial Regulations of the Council and Financial Risk Management -the clerk suggested two amendments to the Financial Regulations. These are (i) to include in Section 5.2 reference to the publication on the parish website of payments for expenses over £500 (a recent government recommendation) and (ii) to add a new clause referring to the petty cash float for defraying expenses for materials required by the lengthsman -formal approval deferred to next meeting.

Following advice received from SLCC and the External Auditors, several amendments and additions are needed to the Risk Assessment and Management Register. The clerk /RFO will review the above documents and make amendments and then present them for approval at the next council meeting.

The annual review of the Council's Asset Register- advice has been received from the External Auditors following amendments to proper practices noted in Governance and Accountability for Local Councils -A Practitioners' Guide. In the light of this the values of the council's assets are to be reviewed and will be presented for approval at the next meeting.

Consideration of a request from the North West Air Ambulance for financial support

Resolution: to make a donation of £50 (Section 137 payment)

1556 Payment of accounts

Resolution: to authorise the transfer of £1,500 from the Savings Account to the Current Account

Resolution: to pay the accounts as listed

	DD	BT	126.16	phone bill
Chq	101359	Lancaster City Council	94.41	play equipment monthly inspections
	101360	Lancaster City Council	31.73	verge cutting
	101361	RBS Invoice Finance Ltd	26.21	bus shelter window cleaning
	101362	Viking Direct	89.30	various stationery items
	101363	Nisbets	58.77	large pan for May Fair barbecue (minute ref. 1482)
	101364	Mr R McGuire	102.40	groundsman's pay
	101365	Mrs D Brookes	773.27	clerk's salary
	101366	Petty cash	11.95	sundry items
	101367	Mr M Ashton	160.00	items purchased required for roof repairs

101368	Mr M Ashton	100.00	first payment -lengthsman's account (min. ref. 1541)
101369	Mrs D Brookes	25.00	reimbursement of fee for LALC course (min. ref. 1540)

1557 Memorial Hall

Consideration of the Memorial Hall Management Committee's proposed alterations to the hall to create additional storage space and a stage; there is a dire lack of storage space for the groups using the hall and plans have been drawn up to create a stage with storage space beneath, utilising the space below the floor of the main hall. By the terms of the lease the Parish Council is required to give permission for structural alterations to the hall.

Resolution: to give the Memorial Hall Management Committee permission to make structural alterations to the building to create a stage and storage space.

Memorial Plaque- a war-time plaque which was erected on a private war memorial in the village has recently been discovered and given to the Council. Suggestions had been put forward for its erection in the Memorial Hall. The Council feels that perhaps a more appropriate place for its erection would be at the burial ground. A suitable place is to be investigated.

1558 Open Spaces

Recreation field development project - the County Council Environmental Project Team has produced some designs for the field and these were presented by Julie Paton (a member of the team) to the May Fair. Committee. Plans are being made to put the designs out to consultation through the coffee mornings and by visits to various village organisations.

Work in Hanging Green wood; the application under the Tree Preservation Order to carry out work has been confirmed.

Resolution: to accept the quotation for the work in three phases supplied by Mr P Walton, Tree Specialist, at a total cost of £1500 and to leave it to Mr Walton's discretion as to the most suitable time for each section of the work to be carried out.

The site at the southern end of the wood where Mr Greaves has been carrying out work is to be inspected. Safety issues relating to a deep hole/well in the area uncovered by Mr Greaves are to be considered and if the well is to remain quotations for a suitable safety cover are to be sought.

Lancaster City Council Tree Sponsorship Scheme; -the new scheme will give members of the public an opportunity to sponsor a new tree planting within their community. This was noted.

1559 Highways

Hest Bank Lane Flooding issues - a meeting has been arranged for Friday 4th March at which Officers from the County Council, City Council, Environment Agency, United Utilities, Fire Service and the Member of Parliament are expected to attend to provide up-to-date reports and discuss with residents the developments surrounding the M6/Heysham Link and the proposed integral drainage scheme.

There is some concern about potholes and uneven, damaged surfaces on a number of roads in the village. Lancashire County Council Highways Division is to be contacted.

1560 Planning Applications

Application No.

10/01316/FUL 20 Sea View Drive, Hest Bank, LA2 6BY
 10/01239/FUL 30 Hatlex Drive, Hest Bank, LA2 6HA
 10/01307/FUL 34 Marine Drive, Hest Bank, LA2 6EB

The Council did not raise any issues on the above applications.

Notification of permission granted

10/00378/CU & 10/00379/LB Whitewalls, 39 Hatlex Lane, Hest Bank, LA2 6EZ

Notification of application withdrawn

10/00927/FUL Slyne Lodge, Main Road, Slyne, LA2 6AZ

1561 **Burial Ground**

Alterations to entrance; information about the discharge of conditions on the planning application is still not forthcoming. Some work on clearing the site adjacent to the entrance has been carried out.

1562 **Matters suggested by members for future consideration**

For information only

none

1563 **Date of next meeting**

Monday 21 March 2011 at 7.30pm

It was noted that the Annual Parish Assembly is to place on Monday 11 April 2011.

The Chairman declared the meeting closed at 8.55pm