

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 18 FEBRUARY 2013 in the MEMORIAL HALL**

Councillors present Mr Peter Millard(PM) -Chairman, Miss June Cohen-Kingsley(JC-K)
 Mr Stephen Jones(SJ), Mr Stewart Scothern(SS)

Clerk Mrs Doreen Brookes(DB)

1839 **To receive apologies for absence** Cllr J Leeman, Cllr M Hargest

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum: Mr R Greaves

Apologies were received from County Cllr A P Jones, City Cllr M Thomas

- **Police and Communities Together (PACT) meeting:** no police officers were present at the meeting and no report had been received
- Mr Greaves complained about how council meetings are conducted but he was assured that they are conducted in compliance with Local Government Acts and within the lawful and recommended framework for parish council meetings.

Mr Greaves left the meeting and Standing Orders were reinstated

1840 **To record Declarations of Interest** none

1841 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 21 January 2013 as a true record.

They were duly signed by the Chairman.

1842 **Progress Reports** (*for information only*)

- QEII Field: -Fields in Trust - a royal oak sapling has been received and is to be planted on the recreation field.
- Land registration: ownership of some of the land around the Memorial Hall has been investigated and some further information that has been sent to Bannister Bates Conveyancing Lawyers
- Manor Lane play area- a seat paid for by the Plymouth Brethren is to be put in place. The Council will take on the responsibility for maintenance and insurance. Lancaster City Council has agreed to repair a seat already there and tree trunks, as play features, are to be installed
- Mr Alan Sledmore has decided to retire from guiding walks across the Bay after August 2013. Five charity walks are to be held during the summer.
- Local Government Boundary Commission, Electoral Review of Lancaster -details have been circulated for members and any comments requested
- NHS Lancashire Controlled Locality Rurality Review of services -details have been circulated for members and any comments requested

1843 **Financial matters**

Resolution: to accept the quarterly receipts and payments report presented by the clerk.

Current Account £7827.98 Savings Account £18,284.25

Precept: it was confirmed that a request has been made to Lancaster City Council for a precept of £30,090 plus £1660 compensatory grant to cover the predicted expenditure for 2013/14. The resulting parish tax rate (on a Band D property) will be £23.96

Review of the Financial Regulations of the Council and Financial Risk Management -copies of the documents have been provided to all councillors for examination. The Financial Risk Assessment and Management

Register has been updated and minor amendments made.

Resolution: to approve the Financial Regulations and to approve the Financial Risk Assessment and Management Register.

Review of the Council's assets -an up-to-date list of the Council's assets and their values has been given to all councillors

Resolution: to approve the record of assets.

1844 Open Spaces

Recreation Field project: Recreation field development -Lancashire County Council arranged the jetting of the gullies and some defects were found. The Chairman and clerk had a further meeting with the contractor, landscape architect and Lancashire County Council Project Officer about the drainage and it was decided that further investigation is necessary. The cost of this is being sought.

A request has been made to Carnforth Rotary Club for a grant towards the recreation field project. EDF has still not responded to a grant request.

Work on the tree at the side of Memorial Hall to reduce interference with a satellite television dish: Mr Peter Walton (Tree Surgeon) has been consulted and it was decided to take his advice and to have the necessary small branches removed.

1845 Burial Ground

Consideration of work to be done at the entrance: the building of the wall on the right hand side has almost been completed. The re-alignment of the wall on the left hand side is to be looked at as agreed in the planning permission. The filling in and resurfacing of an area adjacent to the highway will be necessary. It was agreed to seek a cost of this work. Due to funding constraints the whole project of improving the driveway and construction of a car parking area will need to be done piecemeal.

1846 Planning Applications

Applications received

13/00034/FUL Throstle Grove Farm, 22 Throstle Grove, Slyne, LA2 6AX

13/0014/TPO 6 Peacock Lane, Hest Bank, LA2 6EN

No issues were raised on the above applications

12/01100/CU amendment Glenfield, Bottomdale Road, Slyne, LA2 6BG

Comments on the original application were reiterated

01/13/0106 Beaumont College, Lancaster Road, Slyne, LA2 6AP

Application withdrawn

Notification of permission granted

12/00972/FUL 19 Peacock Crescent, Hest Bank, LA2 6EW

12/01112/FUL Slyne Lodge, Main Road, Slyne, LA2 6AZ

12/01053/FUL St John's Hospice, Lancaster Road, Slyne, LA2 6AU

12/01134/FUL 17 Hatlex Lane, Hest Bank, LA2 6ES

1847 Payment of Accounts

Resolution: to pay the accounts as listed:

	DD	Eon	3.08	burial ground electricity bill
Chq	101569	OC Cleaning Limited	26.77	bus shelter window cleaning
	101570	Travis Perkins Trading Company Ltd	19.00	materials for repair of wall at burial ground
	101571	Glasdon Manufacturing Ltd	513.03	purchase of seat for Manor Road play area
	101572	Viking	143.18	new phone and stationery
	101573	P Walton Tree Services	160.00	work on tree in Bottomdale wood
	101574	Mrs D Brookes	810.95	clerk's salary & expenses
	101575	Petty cash	59.24	sundry items
	101576	Mr R McGuire	102.40	groundsman's pay
	101577	Travis Perkins Trading Company Ltd	6.34	materials for repair of wall at burial ground

1848 **Matters raised by members for future consideration**

SS repair of pothole on Shady Lane

JC-K one of lights is out on crossing lights at Station Road

SJ lights on footbridge over level crossing are out
some of fencing round crossing cottage is down and needs attention
missing bus stop sign on Hest Bank Lane

1849 **Date of next meeting**

Monday 18 March 2013 at 7.30pm

The Chairman declared the meeting closed at 8.50pm