

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 20 FEBRUARY 2017 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern- Chairman, Mr Roland Stretch, Miss June Cohen-Kingsley,  
Mr Stephen Jones, Mr Eric Hamer, Mrs Joanne Leeman

Clerk Mrs Doreen Brookes

2403 **To receive apologies for absence** Cllr H Brownjohn

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum: City Cllr M Thomas, City Cllr S Rogerson

Apologies were received from County Cllr A P Jones

- Cllr Thomas pointed out the consultation being held on the Lancaster Local Plan, the deadline for responses being 24 March 2017. The policies SG10 and SG11 are likely to have some impact on the parish. The construction of the Bay Gateway has brought about changes to the nature and designation of the land on its southern side. Proposals for changes to the southern boundary of the Lancashire Green Belt and the land to the south of the Bay Gateway were expected and generally acceptable. The area of Green Belt GB4 in the proposals for Green Belt de-designation will remain. There are policies in the Local Plan to protect Green Belt areas.
- Some amendments to a planning application for building five dwellings on land to the rear of Kirklands were discussed. There would seem to be a possibility that this will be approved but some highway matters have yet to be resolved.

The visitors left the meeting and Standing Orders were reinstated.

2404 **To record Declarations of Interest** none

2405 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Tuesday 16 January 2017. -agreed  
They were duly signed by the Chairman.

2406 **Progress Reports** (*for information only*)

- The Canal & River Trust has indicated that it will make arrangements to have overgrowing vegetation on the approaches to bridges 118 & 119 cut back. Temporary signs have been erected by Lancashire CC warning of the unsuitability of the bridges for HGVs. LCC may consider more permanent signs but is reluctant to go as far as an environmental weight limit.
- The new bus shelter at Manor Lane is now in place and has been welcomed by residents.
- A complaint has been received about obstruction of the sight lines at the top of Manor Lane by a parked van on the A6 near Manor House. The Council acknowledges that this could cause a problem but it is really a matter to be dealt with by the Police or County Highways.
- There has been a suggestion that trees, which are subject to a Tree Protection Order, at the new development on Hest Bank Lane are being damaged. This has been reported to Lancaster City Council Tree Protection Officer and she is dealing with it.
- To note; an archaeological survey of the jetty just off the foreshore is due to be carried out by Natural England and the Morecambe Bay Partnership on 21 & 22 March.
- North West Coastal path; Cllr Jones and the clerk met a team from Natural England that are surveying the land and meeting land owners in preparation of the next stage of the development of a path which will run along the coastline from Silecroft to Formby.
- Mr John Leach has decided to stand down as the local correspondent for the Visitor & Lancaster Guardian newspapers after 19 years. The Council's appreciation of all he has done in supporting and promoting the parish and its organisations will be conveyed to him.

2407 **Administration**

Neighbourhood Plan -Cllr Brownjohn has stood down as Chair of the Steering Group and Mrs Jean Walker has been appointed the new Chair with Mrs Janet Westwell as Deputy. Cllr Jones has offered to act as liaison between the Group and the Council. The Group continues to make progress with the

development of the Plan and has sought advice from Mr Paul Hatch from Lancaster City Council. Cllr Leeman presented a format proposal for the Plan. A further grant is to be applied for. It was suggested that a meeting is held between representatives of the Group and representatives of the Council to keep both sides in touch and exchange information. This is to be arranged.

Community Emergency Plan; it was resolved to formally accept the CEP produced by the volunteer team This will now be forwarded to Lancaster City Council for ratification and then distribution to Emergency Services and other relevant bodies. On outline of the Plan and its purpose is to be distributed to all households in the parish.

#### 2408 Financial matters

Resolution: to approve the monthly receipts and payments report presented by the clerk.

Current Account £4,373.02, Savings Account £63,649.03

Consideration of the renewal of the contract with Eon for the supply of electricity to the burial ground from April 2017, on the same terms as at present.

Resolution(i): to renew the contract.

Review of the Financial Regulations of the Council and Financial Risk Management -copies of the documents have been provided to all councillors for examination. The Financial Risk Assessment and Management Register has been updated to account for changes made during the year, 2016/17.

Resolution(ii): to approve the Financial Regulations and to approve the Financial Risk Assessment and Management Register.

To review the effectiveness of the internal audit & to confirm internal audit procedures; the internal audit procedures presently in place are the same as in previous years.

Resolution(iii): to continue with the present arrangement and to confirm the appointment of a member of the Independent Audit Group, comprised of clerks/RFOs from Carnforth Town Council, Bolton-le-Sands Parish Council PC, Halton with Aughton PC, Nether Kellet PC and Slyne with Hest PC, as the Independent Internal Auditor.

The Council's own internal audit is carried out by an appointed member of the Council.

Review of the Council's assets -an up-to-date list of the Council's assets and their values has been given to all councillors for perusal.

Resolution(iv): to approve the Assets Record.

Membership of the Lancashire of Association of Local Councils; it was decided in 2016 not to renew the membership, however an invoice has been received for membership fees for 2017/18. It was confirmed that membership will not be renewed this year.

#### 2409 Open Spaces

Recreation field project; following the resolution made by the Council at a meeting on 23 January 2017, and subsequent information received from JWK Solicitors the Council made the decision (here confirmed) to agree to JWK Solicitors proceeding with a claim against Penny Bennet providing there would be no further cost to the Council. To date no update on this has been received.

A site meeting has been held with a contractor, William Pye Ltd of Preston to look at the drainage problems and suggestions for remedial work and to obtain a quotation for drainage work and the construction of a multi-use games area (MUGA). While on site the contractor suggested digging a trench from the flooded area to the main manhole to drain off the water. The lengthsman dug the channel and it has drained off a considerable amount of the water. A further meeting has been held with Mr Pye and his assessment and quotation are awaited.

Report of the meeting with the Tennis Club; this had been a valuable meeting with discussion of points raised by both sides, however there are still issues to be settled over usage of a MUGA for community use and Tennis Club use. A suggestion had been made of constructing two MUGAs, one mainly for Tennis Club use and one for community use but this would depend on cost and funding. Enquiries are being made about costs of MUGAs. It is to be made clear to the Tennis Club that no development can proceed until the drainage problems of the field have been resolved.

Manor Lane Play Area; details of the lease have not yet been received from Lancaster City Council. Some quotations have been requested for surfacing, fencing and play equipment.

Future management of the lengthsman's time -the lengthsman's allocated hours for this parish are eight hours per week. A schedule of regular tasks has been drawn up and he would be expected to carry these out alongside one-off jobs and projects.

Resolution: to adopt the list and ask the lengthsman to carry out the tasks.

Purchase of replacement trees for the foreshore; several trees planted on the foreshore have not survived and are to be replaced. It was agreed to place an order for 3 alders and 2 scots pines with Weasedale Nurseries.

#### 2410 Planning Applications

Applications received

17/00011/CU North Barn, Slyne Hall Heights, Slyne LA2 6EH

17/00056/FUL 9 Hatlex Hill, Hest Bank, LA2 6ET

17/00033/FUL St Luke's School, Shady Lane, Hest Bank, LA2 6JL

No issues were raised on the above applications

17/00028/FUL 81 Hest Bank Lane, Hest Bank, LA2 6BS

Some concern was raised over this application, it being retrospective, as several previous applications had been received for this property and it was felt that clarification was needed on developments taking place here.

16/01490/FUL 17 Manor Crescent, Slyne, LA2 6BA

No issues were raised on this application but it was questioned why this was now being submitted when the structure is already in place.

Applications permitted

16/01392/FUL 78 Coastal Road, Hest Bank, LA2 6HQ

16/01417/FUL Beaumont Grange Farm, Green Lane, Slyne, LA3 6BG

16/01508/FUL Land adj. West Sheen, The Drive, Hest Bank, LA2 6DQ

16/01568/FUL 81 Hest Bank Lane, Hest Bank, LA2 6BS

16/01530/FUL 33 Bay View Avenue, Slyne, LA2 6JS

16/0178/TPO Brantholme, Hasty Brow Road, Hest Bank, LA2 6AG

#### 2411 Payment of Accounts

Resolution: to authorise the transfer of £2,000 from the Savings Account to the Current Account.

Resolution: to pay the accounts as listed:

	DD	Eon	8.70	electricity bill, burial ground
	DD	BT	176.38	phone bill
Cheque	122016	Mains Business Equipment	148.20	copier service & cartridge
	122017	Travis Perkins Trading Co. Ltd	41.15	materials, maintenance of open spaces
	122018	Mr M Ashton	132.10	materials repair of play equipment
	122019	Carnforth & District Chamber of Trade	60.00	purchase of Christmas trees
	122010	Mrs D Brookes	823.94	clerk's salary & expenses
	122011	Petty cash	40.43	sundry items
	122012	Mrs D Brookes	362.72	reimbursed -items for emergency plan

#### 2412 Matters raised by members for future consideration

Work on foreshore drainage -next agenda

Peacock Crescent -roadway re-surfacing by Lancashire County Council

Ashworth Drive pavement -complaint about the surface

Station Road to the Crescent -filling of potholes and improvement of road surface

Cllr J Leeman informed the Council of her resignation due to pressure of work and personal commitments.

2402 Date of next meeting Monday 20 March at 7.30pm (*corrected to Monday 24 April 2017*)

The Chairman declared the meeting closed at 8.50pm