

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 17 JANUARY 2011 in the MEMORIAL HALL**

Councillors present Mr Peter Millard(PM)- Chairman, Mr Stephen Jones (SJ), Mr Stewart Scothern(SS), Miss June Cohen-Kingsley(JC-K), Mrs Beverley Melici(BM), Mr Julian Newbold(JN)  
Mrs Joanne Leeman (JL)

Clerk Mrs Doreen Brookes

1536 To receive apologies for absence None

1537 To record Declarations of Interest None

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

**Open Forum**

Present for the Open Forum: City Cllr S Rogerson, City Cllr M Thomas, Mr J Leach, PC L Head  
Apologies were received from County Cllr A P Jones

- Police and Communities Together (PACT) meeting; PC Head reported that in the previous month there had been no incidents of anti-social behaviour (none in the same period of 2010) no reports of vehicle nuisance (1 in 2010) and five crimes (5 in 2010) -two of which have been detected and three as yet undetected.  
It was reported that inconsiderate and even dangerous parking is on the increase again near to St Luke's School. PC head is to make enquiries about the proposed double yellow lines and parking restrictions that have not materialised.
- Cllr Thomas reported that he had received comments about the school bus that parks on Manor Lane, the particular concern being the safety of children crossing Manor Lane after leaving the bus.
- It was brought to the attention of the City Councillors that notification had been received from Lancaster City Council Property Services regarding the disposal of land off Manor Road. This will be considered by the Parish Council on the next agenda.

The visitors left the meeting and Standing Orders were reinstated

1538 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting held on Monday 20 December 2010 as a true record.  
They were duly signed by the Chairman.

1539 Progress Reports (for information only)

- The application for RDPE funding for new pieces of play equipment has been resubmitted
- Flooding at Sea View Drive snicket -complainant has suggested that the Parish Council carried out some work on the drain about 15 years ago -need to check records.
- The Chairman of Bolton-le-Sands Parish Council had put forward a suggestion to purchase a quad bike that could be fitted with equipment for gritting pavements, paths etc. during wintry weather conditions and then also used for weed-killing, spraying and the like during the summer. This would be a joint purchase between the parishes of Bolton-le-Sands, Slyne with Hest, Nether Kellet and Over Kellet and operated by the villages' lengthsman. The majority of councillors thought that this would not be entirely feasible and the expenditure that would be involved could not be justified.

1540 Administration

Consideration of the payment of fees for training workshops for councillors and clerk. These are organised by the County Training Partnership and the fee for each workshop is £25. Two councillors and the clerk have expressed an interest in attending workshops.

Resolution: to pay the fee for each workshop subject to the application to attend a course being reported to the Council.

Lease for Scout & Guide Management Committee; the draft lease had been approved by the Scout & Guide Committee and returned, signed by committee officers. Ms Glading of Bannister Bates Conveyancing is to

be consulted about a possible amendment concerning the Right of Way by the side of the Memorial Hall and the suggestion that the lease should be dated from 1<sup>st</sup> January 2011.

Forthcoming local elections; Parish Council elections will be held on Thursday 5 May 2011. Present councillors will need to decide whether they intend to stand for re-election.

#### 1541 **Financial Matters**

**Resolution:** to accept the report of receipts and payments to the end of the third quarter presented by the clerk.

An internal review of the accounts was carried out by Cllr Scothern on Thursday 13 January 2011. No issues were raised

Current Account £4,154.59 Savings Account £35,312.75

Annual review of clerk's salary

**Resolution:** to make no change in the salary paid to the clerk for 2011/12

Consideration of an increase in the hourly rate paid to the village lengthsman with effect from 1<sup>st</sup> April 2011. The proposal is for an increase from £11.00 per hour to £12.50 per hour which would be in line with the rate of pay for lengthsman in other schemes in the County

**Resolution:** to agree to propose an increase in the rate to £12.50 per hour.

This will be subject to agreement to this rate by other parishes in the local lengthsman scheme.

Consideration of setting up a petty cash account for the lengthsman, Mr Mike Ashton, to pay out of pocket expenses for sundry items required to enable him to carry out various jobs in this parish. This will be set up and administered by the Responsible Financial Officer. A limit of £100 will be set; all expenditure must be recorded; payments will only be made against receipts which must be obtained for all purchases; a written report will be given to the council and the account will be subject to inspection and review at any time.

**Resolution:** to set up a cash account with the conditions as outlined above.

**Budget** -councillors had been provided with information on the current financial position of the council, an estimate of receipts and expenditure in the financial year 2010/11 and projected receipts and expenses for 2011/12. A budget meeting was held on Monday 10<sup>th</sup> January 2011 at which the budget and therefore precept requirement for 2011/12 was discussed. A proposed budget was put forward for consideration by the full Council.

**Resolution:** to adopt the proposed budget for 2011/12

**Resolution:** to authorise the precept requirement of £30,200 from Lancaster City Council to meet the expenses of the parish council in the financial year 2011/12.

This is an increase of 2.30% on 2010/11. It equates to a Council Tax rate of £22.59 for band D properties in the parish

#### 1542 **Payment of accounts**

**Resolution:** to authorise the transfer of £1,000 from the Savings Account to the Current Account

**Resolution:** to pay the accounts as listed

Chq 101352	M N Dodd Ltd	1500.00	repair of roof at burial ground ( <i>retrospective</i> )
101353	Lancaster City Council	46.71	play equipment inspection
101354	Printing Plus	171.64	printing of village newsletter
101355	Mr R McGuire	102.40	groundsman's pay
101356	Mrs D Brookes	776.27	clerk's salary & expenses
101357	Petty cash	6.72	postage
101358	HMRC	469.44	PAYE & NIC payments

#### 1543 **Open Spaces**

Quotation for grass cutting for the 2011 season; from the three enquiries sent out, two replies had been received. The quotations are for the mowing of the parish council owned areas only as the contract with Lancashire County Council for amenity grass cutting in the parish has been terminated.

The cutting schedule is on a nine working day basis with grassed areas mown, edges strimmed, cuttings not collected but not to be left on paths and surrounds.

**Resolution:** to accept the quotation supplied by Lancaster City Council Environmental Services of £3135+Vat for grass cutting throughout the village and including the cemetery and to award them the contract for the 2011 season.

Recreation field project; at its meeting on 11 January 2011, the May Fair Committee agreed to take on the responsibility of overseeing the development of the project. The committee will be independent of the Council but will work alongside it and the clerk was asked to act as project officer and co-ordinator for the scheme. The County Council Environment Projects Team has already completed a topographic survey of the recreation field and made a start on producing draft designs. Also the Team has started to look at potential grants for the scheme.

1544 **Highways** no issues to report

1545 **Planning Applications**

Application No.

10/01169/FUL 138 Main Road, Slyne, LA2 6DB

No objections were raised to this application provided that the building is strictly as proposed and is in-keeping with and does not detract from the Slyne Conservation Area and is deemed to be in line with all current policies for such areas. Also that the proposed removal of trees is given careful consideration so that it does not have any detrimental visual impact on the area.

10/01220/FUL 6 Summerfield Drive, Slyne, LA2 6AQ

No issues were raised on this application which has amendments on the previously refused application for the site.

10/0103/TCA Woodland, off Hanging Green Lane, Hest Bank, LA2 6JB

Application made by the Parish Council to enable some improvements to be carried out. The area is covered by a Tree Preservation Order.

Notification of permission granted

10/00502/FUL Whitewalls, 39 Hatlex Lane, Hest Bank, LA2 6EZ

10/00949/RENU Cancercare, Slynedales, Lancaster Road, Slyne, LA2 6AW

1546 **Foreshore**

Improvements to drainage and surface of car parking area; Mr Tony Cowperthwaite had been asked to supply details of the quotation for the proposed work to install drains and then restore the hard standing area at the northerly end of the foreshore. He was consulted because he has carried out work in the area previously and is familiar with the area and the drainage problem. The estimated cost of the work is £5,893 +VAT. The lengthsman will have some input into the work being done.

**Resolution:** to accept the estimate provided by Mr Cowperthwaite and to ask him to carry out the work.

1547 **Burial Ground**

No information had been received regarding the discharge of the conditions on the planning application although it is understood that work is ongoing.

1548 **Matters suggested by members for future consideration**

*For information only*

JN -overgrowing hedge at Pointer Parrock affecting site lines at A6/Hest Bank Lane junction

1549 **Date of next meeting**

Monday 21 February 2011 at 7.30pm

The Chairman declared the meeting closed at 8.45pm\_

