

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 16 JULY 2007 in the MEMORIAL HALL**

Cllrs present Mr Stephen Jones (SJ) -Chairman, Mrs Andrea Johnson(AJ), Mr Peter Millard (PM),
Mr Julian Newbold (JN), Mr Stewart Scothern (SS), Miss June Cohen-Kingsley (JC-K)

Clerk Mrs Doreen Brookes(DB)

Also present for Open Forum Pc D Lowe, City Cllr M Thomas, City Cllr S Rogerson, Mr G Riley

952 **Apologies** Cllr Carl Willett

Standing orders were suspended

Open Forum

Police and Communities Together (PACT) meeting; Pc Lowe reported that two crimes had been committed during the previous month and there had been two youth related incidents. Pc Lowe had attended a site meeting with the Road Policing Unit to look at parking in the area of the Hest Bank Hotel and the introduction of double yellow lines is being proposed. JN had been asked by County Council if he could supply photographic evidence of the parking problems and this will also be passed on to Pc Lowe. AJ pointed out the increase in the number of vehicles parking on pavements and in some instances causing an obstruction for pedestrians. Pc Lowe promised to look into this.

Cllr M Thomas commented on the scheme for the cycle link between Rushley Drive and Morecambe promenade; there are still some issues causing concern including the maintenance of the footpath for use by both cyclists and pedestrians, the safety of cyclists and the access to the picnic site on the towpath from Rushley Drive. No costs for the scheme had been forthcoming. The scheme is to be discussed at the Lancaster Locals meeting on 24 July which will be attended by AJ on behalf of the Council.

Canal and canal bridges; Cllr Thomas explained that Lancaster City Council would be setting up a task group to look at all aspects of the canal throughout the district covered by the City Council with the intention of developing some kind of liaison group with British Waterways so that there can be a more direct and quicker response to problems.

Cllr Thomas has concerns about the proliferation of notices being fastened on to lamp posts and enquired whether the Council had a policy for dealing with this. Any action taken by the Council would depend on the degree of nuisance and whether there were any road safety issues.

PC Lowe, Cllr Thomas and Cllr Rogerson left the meeting. Standing orders were reinstated.

953 **Lease on land at Bottomdale**

Following Slyne with Hest Football Club's decision not to extend its pitches and to drop its request for extra land, Mr G Riley and Mr E Burrow had been invited to the meeting to discuss the future of the land and the lease. Mr Burrow did not attend, however Mr Riley explained that he had spoken to Mr Burrow and it they had decided to let the situation stand as at present and Mr Riley will continue to rent the land. This was endorsed by the Council.

Mr Riley left the meeting

954 **Minutes of the previous meeting**

It was resolved to accept these as a true record, proposal made by JC-K and seconded by SS, and the minutes were duly signed by the chairman.

955 **Matters arising from the minutes**

Burial ground; the guttering on the building had been fixed.

Toilet block on the foreshore; a letter of thanks for the Council's contribution towards the cost of refurbishment had been received from Mr P Cocker of City Contract Services

Toilets on the canal bank; DB had spoken to one of the boat owners and the problem had been reported to the City Council.

Verges on Coastal Road had been strimmed by Lancashire County Council.

Signs on verges; the clerk had spoken to Mr J Robson of Lancashire County Council and they do not give permission for signs but, due to constraints on resources and lack of man power, many signs are not

removed and usually only if they are causing problems. It is often left to the parishes to deal with any issues and complaints. JC-K had removed the shore café sign and returned it to the owners but they had expressed their annoyance about this.

956 **Financial matters**

The clerk presented a monthly receipts and payments report, along with the figures for the first quarter of the financial year.

Current Account £1098.50 Savings Account £32,458.78.

Signatories on Alliance and Leicester Account; the clerk had been informed that it is possible to have only five signatories. List to be left as it is for the present.

957 **Payment of accounts**

It was resolved to transfer £1000 from the Savings Account to the Current Account, proposal made by AJ and seconded by PM.

It was resolved to pay the accounts as listed, proposal made by JC-K and seconded by SS.

DD	Lancaster City Council	14.00	burial ground rates, 3rd instalment
Chq No.			
100967	Mains Business Equipment	6.85	photocopier service contract
100968	Mrs D Brookes	717.80	clerk's salary and expenses
100969	Petty cash	3.84	sundry items
100970	HM Revenue and Customs	532.56	Income Tax and NIC payments

958 **Open spaces**

Recreation field improvements; a report had been received from Community Services outlining what they will be able to undertake. This includes improvements to the hard court play area and refurbishment of the youth shelter, erection of picket fencing around the children's play area, installation of a boardwalk from the present path to the play area, creation of a nature trail and naturally resourced and secured community facility/nature reserve, disabled access paths to be integral where appropriate. One of the Officers is drawing up some costings and is willing to meet councillors to discuss costs etc.

PM proposed that, in order to progress the project more rapidly, that the clerk along with one councillor be given the authority to agree to each section of the project and purchase materials as required, seconded by JN and agreed. The Council holds some funds for recreation field improvements. The Council will be kept fully informed of the developments.

Recreation field; two seats have been repaired by M Ashton.

959 **Foreshore**

Claims on foreshore land; no further information from the solicitors- left in abeyance.

Dyke adjacent to caravan park; two letters had been received from Mr Gallacher, Chairman of Shorefield Caravan Co-op Ltd. The clerk and PM are to compose a letter in reply explaining the Council's stance and its obligation to protect its land.

Information signs; Mr Robinson of Lancaster City Council had informed the Council that the signs are now ready and will be erected in the near future. The cost, £603.87, will be invoiced to the Council.

960 **Planning Applications**

Application No.

07/00959/FUL erection of a two storey extension to the side and erection of a single storey extension for Mr N Klein, 35 Sunningdale Avenue, LA2 6DF no comments

Applications granted

07/00570/FUL The Governing Body, Slyne with Hest CE School, Shady Lane, LA2 6JL
07/00455/LB Mr J Townsend and Miss K Aldersley, 3 Hest Bank Lane, LA2 6DN

961 **Burial Ground**

Improvements to entrance and car parking area; Mr T Gill, architect had sent a letter with the proposed amendments to the granted application (06/00012/FUL) to Mr A Holden, Lancaster City Council Planning Officer, but to date, a reply had not been received.

962 **Highways**

Traffic and safety issues; JN had been in contact with Mr C Holt of Lancashire County Council and some progress is being made- see Open Forum above.

Double white lines have been reinstated on a section of Marine Drive to the west of the Station Road junction and hopefully this will alleviate some of the congestion caused by inappropriate parking.

Signs at canal bridges; the clerk had spoken to Mr Robson of Lancashire County Council regarding the provision of signs by the Parish Council but he had indicated that he was not convinced that they would be effective; however the County Council along with British Waterways is looking at the problems of canal bridges in more depth and the provision of signs could be included in the County's programme for this year.

Warning signs and markings on the Hanging Green Lane outside the recreation field; the clerk had spoken to Mr Robson about this and he had promised to look at the safety issues in this area.

Cycle link between Rushley Drive and Morecambe promenade; Mr G Bowker, Lancaster City Council Engineering Services, had sent a plan with amendments to the scheme along with responses to the Parish Council's comments. A report is being submitted to the Lancaster Lancashire Local meeting on 24 July for its views.

Bus shelter at corner of Manor Lane and A6; damage to two of the glass panels had been reported and for safety they had been removed. It was decided to have the other glass panels removed but leave the structure in place as it was thought it would be costly to take it down.

Lancaster City Council has provided 'No Smoking' signs for all the shelters.

963 **Correspondence**

Clerks and Councils Direct; Lancashire Fire & Rescue Service, Progress Report 2006-07 -circulated

964 **Quality Parish Council Status**

Information had been circulated to all councillors; the steps to be taken to achieve quality status were discussed; many aspects of this are already in place. A quarterly (at least) newsletter and the clerk's qualifications are the two main issues which will need to be addressed. It was agreed to go forward with this.

965 **Matters suggested by members for future consideration**

JN- work on name badges for councillors continues. It was suggested that Lancaster City Council may have information or be able to provide them.

PM- suggestion of high visibility tabards to identify anyone working for the Council and inform the public of this. Enquiries to be made about obtaining these.

JC-K- had received a complaint that drains and gutters are not being cleaned. This is to be followed up with the County Council.

966 **Date of next meeting**

Monday 20 August 2007 at 7.30pm.
PM gave apologies in advance.

The meeting closed at 9.15pm.

