

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 19 JUNE 2006 in the MEMORIAL HALL**

Cllrs present Mr Stephen Jones (SJ) –Deputy Chairman, Mrs Andrea Johnson (AJ),
Miss June Cohen-Kingsley(JC-K), Mr Stewart Scothern (SS), Mr Julian Newbold (JN)

Clerk Mrs Doreen Brookes (DB)

Also present for Open Forum PC D Lowe, County Cllr A P Jones, City Cllr M Thomas, Mr R Greaves

772 **Apologies** City Cllr S Rogerson

Standing orders were suspended

Open Forum

Police and Communities Together (PACT) meeting; PC D Lowe gave the police report. Six crimes had been reported in the previous month in comparison with ten in the same period in 2005; these included thefts from a vehicle and from properties and gardens and damage to a wall. Six incidents of anti-social behaviour had been reported (twenty one last year). There was concern about the number of motorbikes using the beach and foreshore and this was noted by PC Lowe as a PACT priority. PC Lowe had contacted the owner of the property at the Hest Bank Lane/A6 junction and the hedge had been trimmed back greatly improving traffic sight lines, however it was suggested that still a little more work is needed.

City Cllr M Thomas reported that Mr Clive Holt of Lancashire County Council is looking at the provision of a warning sign on Hanging Green Lane near to the middle exit from the recreation field.

County Cllr A Jones reported that had asked for a meeting with Mr Jim Robson, Lancashire County Council Area Manager North to discuss several highways matters and inspect the problems areas including parking the A6 outside Beaumont College near to Hammerton Hall Lane and the damage to the canal bridges. Another problem which is to be brought to Mr Robson's attention is maintenance of verges and hedges along some of the roads.

Mr R Greaves had some concerns about building in the village and the use of brownfield and greenfield sites. He was referred to the Parish Plan and also Village Design Statement, which is in the process of being produced, and recommended to take up any other grievances with the City Council planners.

The visitors left the meeting and standing orders were reinstated.

773 **Minutes of the previous meeting**

It was resolved to accept these as a true record as a true record; proposal made by JN and seconded by SS.

774 **Matters arising from the minutes**

Dog waste bin on Sea View Drive; Mr Woodhead of Lancaster City Council said he had located a bin which would fit on to a lamp post thus eliminating the problem of a bin standing on Mr Fish's land and promised

Current Account £1182.37, Savings Account £28757.45

Alliance and Leicester has confirmed that the requested changes to the signatories on the accounts have been agreed; SS and JN are the additional signatories.

Annual Audit; the Council's accounts and records had been inspected by Mrs C Slinger, a member of the Independent Audit Group, and all was found to be satisfactory. The completion of the Audit Return had also been checked by AJ, Internal Auditor. On the return form the fixed assets of the council were recorded as £35586. This is based on the insured value of the items.

Annual Return-it was resolved to approve the accounts as presented by the Responsible Finance Officer; and Statement of Assurance- it was resolved to approve the statement of assurance as required by the auditors; proposal in both cases made by AJ, seconded by SS and agreed unanimously.

Annual review of clerk's salary; (discussion took place in the absence of the clerk) –it was agreed to pay the hourly rate SCP21 on the NALC/SLCC recommended salary scale for part-time clerks.

Payment of Chairman's and elected Councillor's Allowance; it was agreed to pay PM and SJ the allowances in compliance with the approved scale for Parish Councillors.

776 **Payment of accounts**

It was resolved to transfer £2500 from the Savings Account to the Current Account; proposal made by SS and seconded by JN.

It was resolved to pay the accounts as listed; proposal made by JN and seconded by SS.

Cheque No.

100858	P Walton	275.00	removal of dead tree near Bottomdale Wood
100859	Playdale Playgrounds	1669.68	final payment, new play equipment
100860	RBS Finance (Olympia Cleaning)	22.69	bus shelter window cleaning
100861	Mrs D Brookes	644.37	clerk's salary and expenses
100862	Petty cash	13.83	sundry items
100863	M Ashton	226.20	materials for various maintenance jobs
100864	Cllr S Jones	10.00	member's allowance
100865	Cllr P Millard	25.00	chairman's allowance

777 **Village Design Statement**

Mr J Stelfox had submitted a draft report and this was approved. A copy of the North West Regional Assembly, North West Best Practice Design Guide and also notes and a report from Cllr P Quinton, Lancaster City Council cabinet member for Rural Affairs and with responsibility for Planning Policy were passed on to Mr Stelfox.

778 **Open Spaces**

Risk Assessment reports; the clerk is to try to obtain more information about risk assessment and risk management and to enquire whether any training is available -possible contacts being Lancaster City

Provision of plaque for stocks and pound; the clerk had submitted a draft wording which could be used on a plaque; Mrs M Foster of the Local History Group is to be consulted on this and when agreed quotations for a plaque will be obtained.

Leases for Bowling Club and Tennis Club; a further letter had been sent to Bannister Bates Solicitors but to date an acknowledgement had not been received.

Lease for Football Club; a letter to Bannister Bates sent on 30 May had not been acknowledged to date. The Club had still not paid an invoice for two seasons rent and summer grass cutting therefore it was decided that some drastic action should be taken, that is, prevent access to the field and suspend the grass cutting.

779 Foreshore

Land for garage-Dr & Mrs Pearson; claim on land- the only document that Bolton-le-Sands Parish Council had been able to provide was the result of the enquiry in 1987 by which the ownership of sections of the foreshore were determined. The land in Slyne with Hest Parish Council's ownership was subsequently registered in the name of the Council. The clerk had still not been able to obtain any information from Lancashire County Council Legal Department although this had been promised some time ago and it was decided to ask County Cllr Jones for some help in this matter.

Redcote; it was noted that the resident appears to be building a wall outside his curtilage and on Parish Council land and it was decided that he should be asked to remove it.

Request By Mr J Virdie to purchase a piece of land at the side of Spinney Cote to enable him to extend his drive; this was turned down because the land is held in trust as an open space for the benefit of the community and was bought by the Council to prevent development. The Council is not in a position to sell off the land.

Beach Clean and provision of litter bins: Morecambe Bay Partnership has arranged a series of beach cleaning sessions beginning on 17 June.
Provision of litter bins deferred for further thought.

Dyke adjacent to Shorefield Caravan Park; Mr T Cowperthwaite, Drainage Contractor, had inspected this and apparently because of the dumping of rubble etc. over a period of time the dyke is now running the wrong way. To correct this, a considerable amount would need to be dug out and would probably be 2-3 days work. Digging out the dyke could affect the fences put up by residents of the caravan site. It was decided to ask for a price for the job – further discussion deferred.

Provision of an information sign; AJ and DB had attended a meeting with Lancaster City Council Officers and the clerk to Bolton-le-Sands Parish Council at which the Lancaster City Council's intention to place signs along Morecambe promenade was explained and the provision of signs for the shore at Hest Bank and Bolton-le-Sands was discussed. The signs would display information relevant to the area and also the safety point number used by the RNLI and Coastguards. City Council can arrange with their manufacturer for the supply of the signs which would cost approx. £200.

At the meeting risk assessment and risk management had been discussed and it had been suggested that RoSPA might be able to provide advice and training. This is to be followed up in consultation with Bolton-le-Sands PC.

It was agreed to adopt a format for a sign similar to the City Council's with amendments some of which would be finalised after risk assessment.

Tree Preservation Orders (TPOs)
TPO No 380 (2006), Tree in field west of Bottomdale Caravan Park
TPO No 389 (2006), Beech and Sycamore in rear garden of 25 Throstle Walk

781 **Highways**

Blocking of access to land at side of canal adjacent to 10 Hatlex Lane-letter of concern from Mrs E Shakespeare; apparently Mr F Wood has been granted a Licence by British Waterways for the exclusive use of the land.

The Council was not aware of this.

Lancaster Canal; a copy of a letter sent by Mr D Liptrott to British Waterways concerning the apparent collapsing of the canal bank opposite Sunningdale Crescent was noted.

Sea View Drive snicket and path over railway to VVV and shore; these have become overgrown; the lengthsman has been asked to deal with this.

Lack of maintenance of some grass verges; Lancashire County Council to be contacted

Various advertising signs and posters around the village on lampposts etc. The Lancaster City Council Enforcement Officer had been contacted. Also Mr J Leach had passed on copies of messages he had sent to Mr P Rivet, Planning Officer, regarding these signs -this was noted.

Lancaster District Community Safety Partnership- Road Safety -Community Concern Sites- these included Marine Drive/Coastal Road. It is understood that work on improvements to this stretch of road is to begin soon.

782 **Burial ground**

No business

783 **Correspondence**

CVS, Streets Ahead, information and poster campaign; STILE, news and posters re. wind turbines; Community Focus, newsletter of Community Futures; CPRE, Fieldwork; Connexions, news and information; North West Regional Assembly-North West Best Practice Design Guide; Cumbria County Council, Cumbria Minerals and Waste Development Framework- Discussion Paper; Lancashire County Council, Bus Service Contracts Failing Guidelines information; Lancashire County Council, Summary of Lancashire Local Area Agreement; Lancashire County Council- The School Governance (Constitution) (England) Regulations – Reconstitution of Governing Bodies -information; English Nature, Views about Management of Morecambe Bay (SSSI)-Statement of English Natures Views; Lancaster City Council, Cllr Pat Quinton, Cabinet Member for Rural Affairs and with responsibility for Planning Policy -annual report; -all the above circulated

784 **Vacancy on the Council**

An election to fill the vacancy had not been requested therefore the vacancy can be filled by co-option. Notices are to be displayed advertising this.

785 **Matters suggested by members for future consideration**

