

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 16 JUNE 2008 in the MEMORIAL HALL**

Cllrs present Mr Stephen Jones (SJ), Mr Peter Millard (PM), Mr Julian Newbold (JN),
Miss June Cohen-Kingsley(JC-K), Mrs Andrea Johnson(AJ), Mr Stewart Scothern(SS)

Clerk Mrs Doreen Brookes (DB)

Also present for Open Forum: PC D Lowe, City Cllr M Thomas, Mr J Stelfox, Mrs A Stelfox, Ms H Martin,
Mr D Nevinson, Mrs S Nevinson, Mr W Kenyon, Mrs P Kenyon, Mrs M Berry,
Mr R Welsh, Mrs D Newton, Mrs M Walker, Mrs S Williams, Mr T McCulloch
Mr C Stuart-Burgess, Mrs L Stuart-Burgess

1111 To receive and accept apologies for absence

Apologies received from Cllr C Willett away on holiday -noted and accepted.

1112 To receive declarations of interest

Cllr S Jones declared an interest in the planning application 08/00378/FUL, Sunningdale Avenue.

Standing Orders were suspended

Open Forum

Police and Communities Together (PACT) meeting; PC D Lowe reported the crime statistics for the previous month. Six crimes had been reported (same no. as last year), included theft of two bicycles, robbery, a burglary at a property and damage to the new fence at the play area on the recreation field. There had been one incident of anti-social behaviour (compared with 4 last year).

- Flooding issues; a meeting has been arranged by Geraldine Smith MP for Friday 11 July, to which, it is understood, representatives from the Environment Agency, United Utilities, County and City Councils have been invited.
- Planning application -11A Coastal Road, residents living close to the property brought their concerns to the attention of the Council; these included the large size of the proposed property , the loss of open space, the inappropriate design for the area, the intrusion on their privacy, the hazards caused by contractors vehicles on the road during the construction period.

The visitors left the meeting and Standing Orders were reinstated.

1113 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting held on Monday 19 May 2008 as a true record. These were duly signed by the Chairman.

1114 Clerk's report for information only

Proposed cycle link, Morecambe promenade to Lancaster canal towpath via Rushley Drive; information had been received from Lancashire County Council and Lancaster City Council that during the trial period of the opening of the gate at the end of Rushley Drive there had been no discernable increase in the parking on either Rushley Drive or Rushley Mount and in addition no traffic/pedestrian/cycle accidents had been reported. This information is to be forwarded in a report to the Lancaster Locals meeting where a final decision on the proposals will be made.

North West in Bloom Competition -judging will be at 4.00pm on Wednesday 16 July

1115 Administration matters

Appointments -deferred at previous meeting

Resolution: to make the appointments as follows:-

Vice-Chairman - Peter Millard

Internal Auditor - Stewart Scothern

Representatives on the Slyne with Hest Memorial Hall Committee - June Cohen-Kingsley and Julian Newbold

Local Code of Conduct Complaints Process -Changes to the Complaints Procedure -information received from Lancaster City Council Monitoring Officer was noted and as requested a notice had been placed on the main notice board

1116 Financial matters

Resolution: to accept the monthly report of receipts and expenditure presented by the clerk.

Current Account £1841.23, Savings Account £43,106.97

Audit of accounts; -an inspection of the accounts and related documents and records had been carried out by the Internal Audit Group comprised of local parish council clerks and all had been found to be satisfactory.

Reimbursement of SHMH for a United Utilities bill relating to the Burial Ground which had been paid in error by the SHMH treasurer. This had occurred because the invoice was headed Memorial Hall -agreed to pay SHMH.

Purchase of a memorial bench on a proforma invoice- a resident had made an application to purchase a memorial bench for placement in the burial ground, however the supplier requires payment before it can process the order, a proforma invoice had been supplied -agreed to make the purchase.

1117 Payment of accounts

DD	Lancaster City Council	16.00	3 rd instalment- burial ground rates
DD	BT	139.59	phone bill
101060	Olympia Cleaning Services	26.21	bus shelter window cleaning
101061	Bay View Garden Centre	700.00	purchase of plants for tubs
101062	Bannister Bates Solicitors	411.25	professional services
101063	Mrs D Brookes	744.03	clerk's salary and expenses
101064	Petty cash	54.38	sundry items including compost for tubs
101065	SHMH	21.35	United Utilities Water bill (<i>see above</i>)
101066	Lister Lutyens Company Ltd	542.86	memorial seat (<i>see above</i>)

1118 Bowling Club lease

The Bowling Club Committee had approved the final version of the lease and duly signed their copy.

Resolution: to formally approve the final version of the lease and the signing of the document by the Chairman on behalf of the Council.

1119 Planning applications

Application No.

08/00535/FUL internal alterations to the ground floor including repositioning the bar,
08/00536/LB adapting some floor levels, relocation of toilets and adding an accessible w.c.
Erection of an external covered drinking/dining area with heating and lighting and external redecoration
for Mr Phillip Strong, Cross Keys Hotel, Main Road, LA2 6AU
Council noted that property is in Slyne Conservation Area but provided that Conservation Officer finds the plans acceptable and in compliance with the Lancaster Local Plan, the Council does not raise any objections.

08/00521/FUL erection of a single storey side extension
for Mr Peter Buckley, 3 Coastal Road, LA2 6HL
the extension is less intrusive than previous applications but still large with some effect on the character of the property and the area

08/00598/FUL resubmission of application No. 08/00257/FUL for demolition of existing dwelling and erection of replacement dwelling
for Mr M McCarthy, 11A Coastal Road, LA2 6HB
objections to this proposal -only minor changes to the previously withdrawn application to which the Council also objected -suggest that it is contrary to policies H7, H11, H12, E4and SPG 12 of the Lancaster Local Plan and also the

statements within the Slyne with Hest Village Design Statement 2006 in terms of scale, design, external appearance and impact on the surrounding properties and area

08/00566/FUL	various alterations and extensions for Philip Rogerson, Brantholme, Hasty Brow Road, LA2 6AG a number of issues and concerns raised in the previous application which was withdrawn seem to have been addressed but still some consideration needs to be given to Lancaster Local Plan, Policy H7, i.e. that satisfactory arrangements are made for access and servicing and also adequate provision is made for sewage and waste water disposal so as not to have a detrimental effect on the nearby Biological Heritage Site and the surrounding area. Also, as this property is within the North Lancashire Green Belt, consideration be given to Policies E2, E4, E12, E13, E17, E18, E20 in relation to the impact on the area and the effect on the landscape and habitats.
08/00489/FUL	erection of a single storey extension to the side to replace existing and alterations to ground floor flat for Mr & Mrs G Van de Sande, 3 Lonsdale Road, LA2 6DS appears to be within planning guidelines, no objections raised
08/00378/FUL	erection of an extension and dormers to the front and rear for Ms P Stevenson, 17 Sunningdale Avenue, LA2 6DD appears to be within planning guidelines, no objections raised
08/00692/FUL	erection of a ground floor extension to the side and a first floor extension to the rear for Mr & Mrs Robert Whitehead, 34A, Hest Bank Lane, LA2 6DB appears to be within planning guidelines, no objections raised
Applications granted	
08/00408/FUL	The Beeches, Hest Bank Lane, LA2 6AH
08/00384/FUL	Slyne with Hest Memorial Hall, Hanging Green Lane, LA2 6JB
08/00443/FUL	Storage Building, off Kellet Lane
08/00400/FUL	6 Peacock Crescent, LA2 6EW

1120 Burial Ground

Proposals regarding developments, discussed at May meeting; plans for two different layouts for a car parking area had been received from the architect; various ideas for this and the development of burial areas were put forward; feasibility, costs etc. will need to be investigated; it was decided to invite the architect to another on-site meeting.

Building; having reviewed the quotation for the cost of sheeting to repair the roof -resolution- to go ahead with the repair.

Consideration of means of dealing with safety of memorials; the clerk had sought advice from Lancaster City Council Cemeteries Manager. The responsibility for the upkeep of the memorials lies with the owners. In order to try to make contact with the owners of the memorials City Council places notices on any which are staked and it was decided to follow this practice. The options to deal with potentially unsafe memorials would seem to be (a) to lay them flat, however this could cause tripping hazards, (b) to remove and store them- finding storage space could be difficult (c) reband as necessary or refix, however this could be costly depending on the number and would need to be budgeted for. No decision was taken but costs for option (c) are to be looked into.

1121 Open spaces

Consideration of purchase of spring bulbs fro Lancaster City Council- further enquiries about requirements and cost of bulbs to be made -decision deferred.

Consideration of provision of seat and litter bin at Hest Bank Lane/Shady Lane bus stop; prices had been sought and cost would be £700+, not included in budget for current year.

Decision: to move one of the seats from Marine Drive (there are two close together) to Hest Bank Lane and to defer purchase of a litter bin.

Recreation field-tennis practice wall; now that the youth shelter has been removed there is some concern about the safety aspects of the wall especially if youths try to climb up it; also some work is needed on it, i.e. re-rendering and painting. Consideration was given to either carrying out work or demolishing the wall.

Resolution: to have the wall demolished. The lengthsman is to be asked whether he can do this; risk assessment will need to be carried out before the work commences.

Bottomdale field -portacabins, used for changing rooms, were placed on the field by the now defunct Bay Rangers Junior Football Club. They are becoming dilapidated and consideration was given to their future; Decision deferred to allow further inspections to be carried out and for members to come back with any suggestions.

1122 Foreshore

Three estimates for the proposed upgrading of parking area on the foreshore had been received, however the third one did not arrive in time for it to be given full consideration- decision deferred.

Life belt-consideration of whether it should be removed; it was pointed out during the risk assessment carried out in 2007 that it was not really fulfilling a useful purpose because of the shore conditions.
Resolution: to have the lifebelt and housing taken down along with the flagpole which is also redundant.

Shorefield Caravan Park; dyke running alongside the caravan park and the boundary between Parish Council land and the caravan park. The dyke has been filled in over a period of time by caravan park residents, however, from enquiries carried out, it would seem not to have any significant status.
Resolution: to accept the findings and recommendations contained in the report, dated 2nd November 2007, prepared by Mr N R Pilkington of Fisher Wrathall, Chartered Surveyors for Shorefield Caravan Co-op, regarding the position of the boundary of Shorefield Caravan Site; to make it clear that any maintenance of the land, formally the drainage dyke, which may include anything relating to the prevention of flooding, will become the responsibility of the Shorefield Owners Co-op Ltd.; in due course to erect a fence and carry out suitable planting along the seaward side top edge of the former dyke.

1123 Correspondence

Payphone provision by BT -proposal to remove the telephone box at the southern end of Hest Bank Lane - consultation by BT; this had been circulated to all members -no comments received- it is the council's belief that this box is used very little.

1124 Matters suggested for future consideration -for information only

The clerk had received a tentative enquiry about the use of the Memorial Hall field in connection with the hiring of the hall from SHMH for a wedding reception

Plaque for plinth on foreshore- enquiries made some time ago but never followed up.

1125 Date of next meeting

Monday 21 July 2008 at 7.30pm

The chairman declared the meeting closed at 9.35pm

