

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 20 JUNE 2011 in the MEMORIAL HALL**

Councillors present Mr Peter Millard(PM), Mr Stephen Jones(SJ), Miss June Cohen-Kingsley(JC-K),  
Mr Stewart Scothern(SS)

Clerk Mrs Doreen Brookes

1606 **To receive apologies for absence**

Mrs Joanne Leeman due to illness

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum: PC Linda Head, PC Ian Nixon, City Cllr S Rogerson, Mr R Greaves and one other resident. Apologies were received from City Cllr Malcolm Thomas

- Police and Communities Together (PACT) meeting PC L Head reported that in May there were no incidents of anti-social behaviour (compared with 0 in the same period of 2010), no reports of vehicle nuisance (1 in 2010) and 5 crimes had been committed (1 in 2010). They included assault, theft of metal and burglary.  
It was reported that there had been a car crash on Hest Bank Lane near to St Luke's School and questions were raised about parking and safety close to the school. Enquiries are to be made to County Council Highways about the proposed scheme for double yellow lines near the Shady Lane/Hest Bank Lane junction, that has not yet materialised.  
Part of the wall at the cemetery on Bottomdale Road has been demolished by a car that crashed into it. Further information from the police is awaited.
- Mr R Greaves commented on the public consultation event that had been held on the revised proposals for the M6/Heysham Link. He felt that more consideration should have been given to land use within the village and the impact on the Green Belt.

The visitors left the meeting and Standing Orders were reinstated

1607 **To record Declarations of Interest**

All councillors declared an interest in Financial Matters -to consider payment of councillors' allowances

1608 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 16 May 2011 as a true record.  
They were duly signed by the Chairman

1609 **Cooption of new councillor**

Mr Stewart Scothern has expressed an interest in returning to the Council

Resolution: to co-opt Mr Scothern as a member of the Council.  
He signed the Declaration of Acceptance of Office of Councillor.

1610 **Progress Reports** (for information only)

- Highways-20mph zones- information has been received that this area is included for implementation in 2011/12
- Following the meeting of the Clerk and councillors with Mr Kevin Kilifin from City Council to look at the strimming of some areas in the village, it seems much improved
- Memorial Cross -Cllr Cohen-Kingsley and Mr Ashton have met with Mr Bracken to discuss the best way to remove the cross and arrangements are on-going.
- A query had been received about the Council's policy for advertising posters on notice boards and around the village. The attachment of posters to telegraph poles, lamp posts etc. is fly-posting and is to be dealt with by City or County Council. The general rule for parish notice boards is they are firstly for use for parish council notices, then for village charities and organisations followed

by other organisations and charities from outside the village if space permits. They are not intended for use for commercial advertising.

- Lancashire County Council Community Transport Review -report to be circulated.

#### 1611 Administration

The Council is now registered with the Rural Payments Agency which will enable it to claim the grant from RDPE -noted.

Memorial Hall -it is one of the terms of the Memorial Hall lease that the Council should be consulted on any alterations to the hall. The Slyne with Hest Memorial Hall (SHMH) Management Committee is proposing secondary double-glazing of the windows in the small hall and main hall and has asked for the Council's views. While the Council has no objections to the principle of fixing double glazing, it was felt that secondary glazing by the installation of plastic sheeting is a short-term fix which may prove not to be very satisfactory and that the Committee would be better considering full replacement double glazing, perhaps doing one window at a time as funds permit. This is to be conveyed to the SHMH Committee.

#### 1612 Financial matters

Resolution: to accept the monthly receipts and payments report presented by the clerk.

Current Account £2,299.00 Savings Account £55,048.46

Change of signatories on the Council's Bank Accounts

Resolution: to remove Mr J Newbold (no longer a councillor) from the list of signatories and to add Cllr Joanne Leeman

Independent Internal Audit of the accounts for 2010/11 carried out on Wednesday 25<sup>th</sup> May by a member of the Internal Audit Panel -no issues were raised

Resolution: to accept the Independent Internal Auditor's report

Payment of chairman's and councillors' allowances to elected members; the allowances are paid so that nobody is out of pocket in spending on council related matters, they are reviewed each year.

Resolution: to authorise the payment of allowances, in line with the council's policy, and not to make any changes to the current rate.

#### 1613 Payment of accounts

Resolution: to authorise the transfer of £6,000 from the Savings Account to the Current Account

Resolution: to pay the accounts as listed

	DD	BT	114.32	phone bill
Chq No.	101398	RBS Invoice Finance Ltd	26.77	bus shelter window cleaning
	101399	Mr R Greaves	44.76	equipment for well ( <i>retrospective</i> )
	101400	Mrs J Leeman	37.82	materials for Parish Plan exhibition
	101401	Webwise Innovations	25.00	renewal of registration for Parish Plan website
	101402	E.on	15.68	electricity bill for burial ground
	101403	Printing Plus	171.64	printing of village newsletter
	101404	Lancaster City Council	1074.86	grass cutting April & May
	101405	Bolton-le-Sands Parish Council	2840.75	contribution to parish lengthsman scheme (2010/11)
	101406	All the B's Surveys Ltd	108.00	survey for burial ground entrance improvements
	101407	Bay View Garden Centre	797.95	plants for tubs
	101408	Mr R McGuire	102.40	groundsman's pay
	101409	Mrs D Brookes	810.27	clerk's salary & expenses
	101410	Petty cash	17.76	sundry items
	101411	SHMH	108.00	hire of Memorial Hall by County Council for consultation (reimbursed by LCC)
	101412	Cllr P Millard	50.00	Chairman's allowance
	101413	Cllr S Jones	10.00	councillor's allowance
	101414	Cllr J Cohen-Kingsley	10.00	councillor's allowance
	101415	Cllr J Leeman	10.00	councillor's allowance

1614 **Open spaces**

Work and safety measures for the well in Hanging Green Wood; the work on the well is now almost complete but there are still some concerns about safety and also keeping the well free of debris. P Millard and the clerk along with Mr Greaves had met a person from Mc Gaffigan & Sons, Engineers of Bolton-le-Sands and he has been asked to supply a quotation for a rod to fix a bucket and a grille to cover the well.

Recreation field; two pieces of equipment have been ordered from Playdale Playgrounds Ltd and it is expected to be installed at the end of July. A meeting has been attended by Julie Paton from the LCC Environmental Projects Team, Tracey Southworth, sales rep. from Playdale, M Ashton, P Millard, J Leeman and the clerk to discuss how the new equipment will fit in with the proposed overall plan for the recreation field and the modifications to the plan that may be needed.

In anticipation of increased use of the play area after the new equipment is installed it was suggested that an extra litter bin would be an advantage. Enquiries about the cost of emptying have been made to City Council Environmental Services- for weekly emptying the cost would be £242.00 per year and fortnightly £121.00 per year. City Council offered to supply a second hand bin free of charge.

**Resolution:** to accept the offer of a bin and to have it emptied on a fortnightly basis for a trial period of three months.

Open Spaces -annual inspection and risk assessment of council owned land

**Resolution:** to share the task of carrying out the inspection with each councillor being allotted an area of open space.

1615 **Burial Ground**

Proposed work on the entrance; a report had been received from Mr J Bradley, surveyor, in which he outlined proposals for the discharge of conditions on the granted planning application.

It was agreed to accept the following and to ask Mr Bradley to go ahead with the application for the amendments (i) the plan for the new parking arrangements, (ii) the drawings and recommendations for the position of the wall (iii) not to have a gate but to consider whether to move the gate posts rather than dispensing with them as they make the entrance distinctive (iv) to accept his advice on the revised site levels (V) to use the area at the right hand side of the entrance as a burial area (as it is already designated for burials there are no planning implications -this has been checked with the Planning Office) and to incorporate this into the landscaping details that are required -the advice of a landscaping expert and/or an arboriculturist will be sought if necessary.

Safety inspections of graves and memorials and risk assessment: in May 2009 (minute ref. 1286) it was decided that inspections should be carried out every two years and they are therefore now due. Cllr Cohen-Kingsley's offer to carry out the inspections was accepted.

1616 **Planning Applications**

Applications considered by full Council

11/00384/FUL VVV Health & Leisure, The Shore, Hest Bank, LA2 6EQ

Cllr Millard and Cllr Jones declared an interest as they are members of the VVV Health & Leisure Club

No issues were raised on this application

11/00324/FUL 26, Hest Bank Lane, Hest Bank, LA2 6DB

No issues were raised on this application

Notification of planning permission granted

11/00324/FUL 26, Hest Bank Lane, Hest Bank, LA2 6DB

1617 **Matters suggested by members for future consideration**

Cllr Millard -to consider on the next agenda the purchase of 10 litter pickers at £10 each for beach cleaning- the cost to be shared equally with Bolton-le-Sands Parish Council.

1618 **Date of next meeting**

The Parish Clerk will not be available to attend the next meeting on the scheduled date.

**Resolution:** to move the next meeting from Monday 18 July (third Monday of the month) to Monday 25 July 2011.

The Chairman declared the meeting closed at 9.20pm

