

MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 16 MAY 2011 in the MEMORIAL HALL
Annual Parish Council Meeting

Councillors present Mr Peter Millard(PM), Mr Stephen Jones(SJ), Miss June Cohen-Kingsley(JC-K),
Mrs Joanne Leeman

Clerk Mrs Doreen Brookes

At the election held on Thursday 5 May 2011, four councillors were returned to the Council unopposed. It will be necessary to co-opt three more councillors. The four councillors present signed the Declaration of Acceptance of Office of Councillor.

1590 Election of Chairman

Cllr P Millard was elected unopposed as chairman for the next twelve months. He declared his acceptance of office by signing the declaration form and took office.

1591 To receive apologies for absence

none

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum: PC Linda Head, City Cllr Malcolm Thomas, Mr R Greaves, Mrs J Bennet-Shaw

- Police and Communities Together (PACT) meeting PC L Head reported that in April there were no incidents of anti-social behaviour (compared with 2 in the same period of 2010) and there were no reports of vehicle nuisance (1 in 2010). Two crimes had been dealt with (4 in 2010); they were theft of fuel from a tank and theft of plants from a garden.
- Some concerns were raised about the safety aspects of a well in Hanging Green Wood. Some damage had been caused to a wall under construction and it was understood that this had caused some annoyance and upset. The well has been secured by fencing and PC Head offered to supply notices warning the public to keep off the site. Further consideration is to be given to providing a safety cover for the well when the work is completed.
- Mr Greaves raised concerns about development in the Green Belt and the accountability of people who own land within it. A written reply will be provided.

The visitors left the meeting and Standing Orders were reinstated

1592 To record Declarations of Interest

Members of the Council were reminded of the importance of declaring any interests, personal or prejudicial, in any items on the agenda and of notifying the Monitoring Officer of any changes in their registered personal interests within 28 days of the change occurring.

No interests declared at this meeting.

1593 Election of Deputy Chairman, Internal Reviewer of Accounts, Representatives on Memorial Hall Committee, Representative to attend LALC meetings

The following were elected to serve for the next twelve months:

Deputy Chairman - Cllr S Jones,

Internal Reviewer of Accounts -Cllr P Millard,

Representative on Memorial Hall Committee -Cllr J Cohen-Kingsley

Representative to attend meetings of the Lancaster Branch of the Lancashire Association of Local Councils
-Cllr P Millard

1594 Appointment of the Responsible Financial Officer

Resolution: to re-appoint the clerk, Mrs D Brookes, as the Responsible Financial Officer.

1595 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 18 April 2011 as a true record. They were duly signed by the Chairman

1596 **Progress Reports** (for information only)

- Parish Plan Review; a display of photographs of the main achievements was well received at the recent coffee morning and it will be put up again at the May Fair
- The results of the recreation field consultation have been passed on to Lancashire County Council Environmental Projects Team. They are working on the ideas and intend to produce a revised plan by the May Fair.
- Slyne with Hest Football club have won promotion to West Lancashire Football League Premier Division. They have plans to make some alterations and improvements to the clubhouse and field.
- The toilet block at the foreshore has been demolished by Lancaster City Council.
- A complaint has been received about the lack of strimming of the vegetation at the Memorial Hall field close to the properties that back on to it. The issue of strimming has already been taken up with Lancaster City Council which is contracted to cut and trim the grassed areas.
- Lancashire County Council is to hold a consultation about the proposed M6/Heysham Link Road on Thursday 9 June in the Memorial Hall.

1597 **Administration**

Co-option of new councillors; it was agreed to display notices advertising the vacancies and also to make it known through the local press correspondent and the parish website. Any interested persons will be invited to attend the next parish council meeting at which a decision about their co-option will be made.

Annual review and adoption of Standing Orders

Resolution: to re-adopt the Standing Orders of the Council without any amendment

1598 **Financial Matters**

Resolution: to accept the monthly receipts and payments report presented by the clerk.
Current Account £2,524.97 Savings Account £58,048.46

The precept has been received from the City Council

It had been necessary to purchase materials urgently required to carry out repairs to a hedge at the Burial Ground and adjoining field to prevent sheep straying (total cost £158 +VAT). This had been reported to the Chairman and Deputy Chairman and approval sought.

Resolution: to give the retrospective approval of the full Council to this expenditure.

Audit 2011 - Annual Return for the year ended 31 March 2011

Resolution (i): to approve the figure quoted for the value of the Council's assets

Resolution (ii): to approve the Statement of Accounts completed by the Responsible Financial Officer

Resolution (iii): to complete and approve the Annual Governance Statement.

Renewal of the Council's insurance: as decided at the April meeting (minute ref. 1583) it had been requested that the burial ground building be added to the items covered by the insurance and a revised figure for the premium has been received.

Resolution: to reaffirm the decision taken at the April meeting (ref 1583) to renew the insurance cover arranged by Came & Company Parish Council Insurance with Aviva Insurance UK Limited, to accept the offer of 16 months insurance cover for the price for twelve months with renewal of the premium in October 2012, to enter into a new 3-year long term agreement and to pay the premium as demanded.

1599 **Payment of accounts**

Resolution: to authorise the transfer of £3,000 from the Savings Account to the Current Account

Resolution: to pay the accounts as listed

DD	Information Commissioner's Office	35 .00	register entry -data protection
Chq 101389	Slyne with Hest Bowling Club	400.00	grant (minute ref.1583)

101390	Mr R McGuire	102.40	groundsman's pay
101391	Mrs D Brookes	780.27	clerk's salary & expenses
101392	Petty cash	47.84	sundry items
101393	P Walton Tree Services	375.00	tree work in Hanging Green Wood
101394	Mr M Ashton	319.14	materials for work at burial ground
101395	James Stewart	76.00	materials for fence at burial ground
101396	Broker Network Ltd	1207.38	insurance premium

1600 Open Spaces

Well in Hanging Green Wood; work is being carried out on the well to strengthen the wall and further fitments will be needed to make it safe and secure. It was agreed to contact McGaffigans & sons, engineers and along with Mr Greaves to determine what is required for the job.

New Play Equipment; the funding for two new pieces of play equipment has been secured from RDPE. Resolution: to endorse the decision made when applying for the grant (minute ref 1513) to purchase the equipment from Playdale Playgrounds and approve the commencement of the project. A meeting with the Playdale representative is to be arranged to finalise the plans for the work and it is hoped that the installation of the equipment will be completed before the end of the summer.

Lancashire Best Kept Village competition; judging begins on 11 June but it is not known when the judges will be visiting this area. The Scouts have carried out some work tidying up the Peacock Lane garden and the Pound and the Council asked Cllr Leeman to pass on its gratitude for this. The lengthsman and groundsman are to be asked to carry out further tidying up.

Consideration of planting a tree in memory of Mrs J Mowle in appreciation of her work for the village; this was agreed in principle. A suitable site and the species of tree are to be investigated.

1601 Planning Applications

Applications considered by full council

11/00355/FUL 23 Prospect Drive, Hest Bank, LA2 6HZ
The Council did not raise any issues on this application.

11/00358/FUL 1A Prospect Drive, Hest Bank, LA2 6HX
There were no issues raised about the actual structure but there are concerns about the impact on trees - the area is covered by TPO 343 -reference the Village Design Statement ...the need to preserve trees and the leafy character of the area... Also suggested that, as this proposal is for a detached annexe, restrictions on its use should be made clear i.e. for the domestic use of residents of the main dwelling.

Notification of planning permission granted
10/01220/FUL 6 Summerfield Drive, Slyne, LA2 6AQ

1602 Highways

Consideration of the concerns about the speed of traffic and safety on roads in the village; Lancashire County Council has put forward plans for 20mph zones in residential areas by 2013, however in the meantime enquiries are to be made to County Council about the possibility of putting up some temporary signs urging drivers to slow down on roads where danger by speeding vehicles is perceived.

1603 Burial Ground

Further consideration of placing a war-time memorial plaque and cross in the burial ground; a letter had been received from the owner of the land on which the cross and plaque are presently situated agreeing to their removal provided that certain conditions are adhered to.

Resolution: to accept the conditions and to arrange to have the cross and plaque moved to the burial ground

Once the cross has been moved to the burial ground, a monumental mason will be approached for a quotation for its repair.

Work on the entrance; a report on the progress of the discharge of the conditions on the planning application has been promised.

Also, in respect of a new area for Church of England burials, enquiries have been made to the Blackburn Diocese about the steps necessary for consecration of the land.

1604 **Matters suggested by members for future consideration**

To consider how the Queen's Diamond Jubilee will be celebrated in 2012 and possible links to the May Fair

1605 **Date of next meeting**

Monday 20 June 2011 at 7.30pm

The Chairman declared the meeting closed at 9.35pm