

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 21 NOVEMBER 2011 in the MEMORIAL HALL**

Councillors present Mr Peter Millard(PM) Chairman, Cllr June Cohen-Kingsley(JC-K)
Mr Stewart Scothern(SS), Mrs Joanne Leeman(JL)

Clerk Mrs Doreen Brookes(DB)

1662 To receive apologies for absence Cllr Stephen Jones

1663 To record Declarations of Interest none declared

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum: PC Ian Nixon, City Cllr M Thomas, Mr M Ashton, Mr R Greaves. Apologies were received from City Cllr S Rogerson

- Police and Communities Together (PACT) meeting: PC Nixon reported that there had been 8 crimes in the previous month, including a break in at the cemetery building and the theft of a copper tank, a theft from at Beaumont College and items stolen from private properties. One person had been detected in possession of cannabis and there had been one domestic-related incident. There had been 4 reports of anti-social behaviour and these had been dealt with. On several occasions there had been a high profile police presence outside St Luke's School and in general it was found that parking was fairly responsible but a few motorists had been spoken to. Also a cycle coding event had been held at the school.
- City Cllr Thomas reported that in future, due to changes being brought about by Lancaster City Council parish councils will become liable for funding by-elections
- Mr Ashton reported on some proposed changes to the Parish Lengthsman Scheme being made by Lancashire County Council. The intention is to continue the lengthsman schemes and although the County Council will continue to make a contribution to present schemes at least for the near future the Rights of Way work will be treated separately. There is a potential for this to impact on the number of hours for the lengthsman and may have budget implications for the parishes. Unfortunately to date, although there had been talks with the County Council, there would seem to have been no input by Lancaster City Council, which in the past, has also contributed funding to the scheme.
- Mr Greaves commented on the lack of attendance at Council meetings by residents and the apparent lack of interest in council affairs. Also his perceived lack of cooperation between the various levels of local government. His comments were noted.

The visitors left the meeting and Standing Orders were reinstated

1664 Minutes of the previous meeting

Resolution: to approve as a true record the minutes of the meeting held on Monday 17 October 2011
They were duly signed by the Chairman

1665 Progress Reports (for information)

- Community coffee mornings- the Memorial Hall committee, with help, is organising the January event. The committee chairman is to write to organisations in the village inviting them to take on the running of coffee mornings.
- A group from the Plymouth Brethren has planted bulbs on the A6. Formal approval was given by Lancashire County Council and LCC provided warning signs when the team was working. This work is much appreciated and the group has been thanked for it. Some spare bulbs have been planted at the Burial Ground
- Damage to wall at Burial Ground - work needs to get underway as the insurance claim has been agreed.
- The large main doors of the burial ground building were damaged by thieves who broke in and stole a copper tank. The Police were informed. The doors have since been repaired.

- A member of Lancashire County Council Sustainable Travel Team is contacting Beaumont College concerning the parking problems and to discuss travel plans. She requested that she spoke to the Principal before the Council arranged a meeting and this was agreed. The outcome is not yet known.
- The pothole on Shady Lane has been reported to County Highways and an inspection was promised but to date there has been no apparent action.
- The new litterbin on the play area at the recreation field is to be emptied fortnightly for a three month trial period.
- Susannah Bleakley of Morecambe Bay Partnership has been contacted with the suggestion of beacons around the Bay and the idea was greeted with some enthusiasm however to date there have been no further developments. Registration for beacons must be before 30 April 2012 and this will be considered at the next meeting.
- A letter has been received from Lancaster City Council in response to the complaint about the poor lighting at Lancaster Bus Station and the intention is to make improvements to the level of lighting in the near future

1666 Administration

Dates of council meetings for 2012; meetings will be held on the third Monday of each month except August. The Annual Parish Assembly will be held on Monday 23 April 2012.

Erection of Christmas trees at the Memorial Hall;

Resolution: to purchase three trees and to ask the lengthsman to erect them, with lights, outside the hall.

Preschool's storage hut behind the Memorial Hall; in September 2010 it was agreed that Preschool could locate its storage hut on Council land at the rear of the Memorial Hall, strictly for a twelve month period, with the understanding that Preschool would actively seek an alternative more permanent solution to the storage problem. Preschool has now put forward a request for the hut to remain permanently in position. Resolution: to agree to the hut being left in place on a temporary basis for a further twelve months period, after which time the matter will be reviewed again.

1667 Financial matters

Resolution: to accept the monthly receipts and payments report presented by the clerk.
Current Account £8,374.08 Savings Account £20,548.46

Report of the half-year audit carried out by the Independent Audit Group on 19th October 2011; everything was found to be satisfactory and no issues were raised.

Resolution: to accept the Independent Internal Auditor's assessment.

Donation to the Royal British Legion Poppy Appeal; two wreaths had been supplied for the Annual Remembrance Service at a cost of £35.00

Resolution: to make a donation (Section 137 of the Local Government Act 1972)) of £60 to the RBL Poppy Appeal

Transfer of funds from one bank account to the other; Santander has apparently increased the security measures and will no longer accept transfers being made by telephone. A written request signed by two councillors is now required. The transfer that had been agreed in October was not made but fortunately due to funds being paid into the account was not needed.

Resolution: to accept this for now and make future transfer requests by letter and to review banking arrangements at a later date.

1668 Payment of accounts

No transfer needed this month

Resolution: to pay the accounts as listed:

Chq No.	101446	Mr F Foster	103.74	website domain fee
	101447	Bannister Bates Property Lawyers	50.00	Land Registry fee
	DD	BT	122.58	telephone bill
	101448	Bolton-le-Sands Parish Council	50.00	contribution towards cost of litter pickers
	101449	Viking	75.53	stationery items
	101450	Mr R McGuire	126.40	groundsman's pay

101451	Mrs D Brookes	783.15	clerk's salary & expenses
101452	Petty cash	15.75	Remembrance Service expenses & sundries
101453	Mr M Ashton	426.41	materials and equipment for open spaces
101454	The R B L Poppy Appeal	60.00	donation for poppy wreaths

1669 Open Spaces

Recreation Field Project; unfortunately the applications for grants to the Galbraith Trust, Lancaster District Community Grants and Awards for All have been rejected. A grant of £500 has been received from Green Partnership Awards. Lancashire Environmental Fund requested more information about the project and following a meeting and discussion with Julie Paton, Environmental Projects Officer and Penny Bennet, Landscape Architect, this has been supplied.

The draft Deed of Dedication for the Queen Elizabeth II Fields in Trust has been received

Resolution: to approve the Deed.

The general public had been invited to vote for the field under the Fields in Trust 'Save a Space for Me' and it received 106 votes of support.

Registration of the land at the recreation field with the Land Registry; it is confirmed that the registration is being dealt with by Bannister Bates Property Lawyers and is going ahead.

Further searches have not produced a conveyance for the small area at the north east of the field although it seems to be an integral part of the field. Further advice is being sought from Bannister Bates.

Registration with the Land Registry of other land owned by the Council. The land on the foreshore is registered but apparently no other. This is to be checked and it was agreed to pursue the voluntary registration of the land.

Changes proposed by Lancashire County Council to the Parish Lengthsman Scheme; see Open Forum above. Cllr Millard had attended a meeting to discuss the proposals with County Council and the other three parishes involved in the local scheme. However as there has been no apparent discussion with Lancaster City Council, a partner in the scheme, a meeting with them is awaited.

1670 Foreshore

Management of the grassed areas; consideration was given to how the grassed areas can best be protected and maintained for recreational purposes. It was agreed that the expense of replacing the present fence surrounding the grassed areas with boulders could not be fully justified at this time and the fence should be left in place for as long as it is still functional.

A notice board on the foreshore has been renovated and it was agreed to purchase a heading for it, indicating that it is a parish council board. It is intended to use it to display tide tables and other relevant information including the dates of Cross Bay walks.

1671 Burial Ground

Improvements to the entrance; reports are still awaited from Mr Bradley and Mrs Truscott

Numbering of memorials (headstones) to help with the identification of graves; the fixing of small numbered blocks to the memorials is being considered. The memorials are not in council ownership therefore, before any action is taken, notice of this intention is to be disseminated with a three month time limit for responses.

1672 Planning applications

Application considered by full Council

Application No.

11/0119/TPO

Grange Court, Hasty Brow Road. Slyne, LA2 6AG

Following consultation with a Tree Warden, comments were submitted on this application. It is a stated objective of the Slyne with Hest Village Design Statement to preserve trees and the leafy character of the village and to preserve nature corridors. The Council is concerned about the need to fell trees on this site. The copse is a well-established feature of the Slyne skyline and should be protected. If permission to fell these trees is given, the Council strongly recommends that new trees of the same species should be planted to replace them.

11/00993/FUL 3 Goodwood Avenue, Slyne, LA2 6LA

No issues were raised on this application

Notification of permission granted

11/00748/FUL 13 Kirklands, Hest Bank, LA2 6ER

11/00788/FUL Field North of Hammerton Hall Lane, Slyne, LA2 6AA

11/00928/FUL 1A Prospect Drive, Hest Bank, LA2 6HX

Notification of permission refused

11/00742/RCN The Lodge, Lancaster Road, Slyne, LA2 6AW

1673 **Matters suggested by members for future consideration
for information only**

none

1674 **Date of budget meeting**

Wednesday 11 January 2012 at 7.30pm in the Mawson Room

The clerk will compile and circulate the relevant information for discussion.

1675 **Date of next meeting**

Monday 19 December 2011 at 7.30pm

The meeting was declared closed at 9.15pm