

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 24 APRIL 2017 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern- Chairman, Mr Roland Stretch, Miss June Cohen-Kingsley,  
Mr Stephen Jones

Clerk Mrs Doreen Brookes

**2426 To receive apologies for absence Cllr E Hamer**

Mrs Helen Brownjohn has tendered her resignation from the Council and Lancaster City Council Elections Officer will be informed.

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum: City Cllr M Thomas, Mr J Stelfox

Apologies were received from County Cllr A P Jones, City Cllr S Rogerson

- Mr Stelfox expressed concern that the flood warning scheme developed by the residents' group for the southern end of Hest Bank Lane and operated by them in a flooding emergency had not been taken into account in the development of the Council's Community Emergency Plan (CEP). It was explained to him that the CEP is intended for the whole of the parish and would come into operation under the request and guidance of the Local Authorities or Emergency Services if a severe emergency was declared. A small supply of emergency equipment is held and the volunteers of the CEP would support the Emergency Services and help to care for local residents as necessary. It is hoped that, if required, the CEP and the Hest Bank Lane scheme would operate together and complement each other.

The visitors left the meeting and Standing Orders were reinstated.

**2427 To record Declarations of Interest none**

**2428 Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 20 March 2017 -agreed  
They were duly signed by the Chairman.

**2429 Progress Reports (for information only)**

- Following a second enquiry and further investigation by the Police a car left parked on the foreshore for over two weeks was eventually removed.
- Community Emergency Plan; Mark Bartlett, Lancaster City Council Emergency Contingency Officer has offered to arrange a training day for council's with Community Emergency Plans. It is to be left to the CEP Committee to decide if the members would like some training.
- UK Parliament week, 13-19 November a message has been received from the Speaker of the House of Commons inviting civic organisations to get involved -no real interest
- Preschool banner; the SHMH Committee has agreed to a banner being put up on the gate at the front of the hall but for no longer than 3 months -this was acknowledged and accepted.
- Enquiries made about a possible weight limit for vehicles using Coastal Road/Marine Drive; an acknowledgment that it will be looked at has been received from County Highways.
- LALC membership; a reply about renewal of the membership has not yet been received
- Last year agreement was given to the Slyne with Hest Guide Unit to develop a small wildlife garden on the Memorial Hall field at the side of the Scout & Guide HQ. Progress is being made with this, however the area needs some protection. Permission was given to erect a simple wooden fence around the area.
- Further concerns have been raised about damage to canal bridges with the erection of CCTV cameras being suggested. This will be forwarded to the Canal & River Trust.
- Lancaster City Council is organising a Pre-Application Open Evening on Tuesday 9 May to discuss a new 'Level 3' pre-application service and planning advice. The Parish Council will be represented at the meeting.

2430 **Administration**

Co-option of a new council member; following J Leeman's resignation the vacancy on the Council was advertised but nobody came forward to request an election, therefore the Council can fill the vacancy by co-option. The second vacancy, as a result of H Brownjohn's resignation, will need to be formally advertised.

Change of signatories on the Santander Accounts; a replacement is need for J Leeman. Cllr Hamer is to be asked if he will fill this but as he was not at the meeting the matter was deferred.

Neighbourhood Plan report- The Neighbourhood Plan Committee has had an application for a grant of £4470 approved. Progress is being made on the various sections and a meeting with an advisor is planned. The identification of possible development areas in the parish is on-going. A meeting of councillors with NP committee members has been arranged for Monday 8 May. Cllrs Stretch and Jones agreed to represent the Council.

Replacement storage hut for Preschool no further information received -deferred

Re-opening of Bolton-le-Sands library; a group of volunteers is hoping to receive permission and raise funds for the re-opening of the library which was closed by Lancashire County Council. The Council wishes them well with this but at this stage is unable to offer financial support, the budget for 2017/18 is already set and the Council may need to use its reserves for projects within the parish. However future consideration may be given on receipt of further information about development plans.

2431 **Financial matters**

Resolution: to approve the end-of-year receipts and payments report presented by the clerk.

Current Account £1,331.53 Deposit Account £51,968.63

Review of Council's financial situation with reference to potential future projects; the clerk presented a review of the current financial situation, including predicted receipts and expenses, contingencies written into the budget and reserves being held in the Deposit Account. Reserves are held for the development of the Manor Lane play area, and for potential expenditure related to the drainage problems on the recreation field. Potential spending on other works and projects may need to reviewed later in the year.

Insurance cover for items purchased for the Community Emergency Plan; Zurich Insurance has confirmed that the items will be covered on the current policy at no extra charge. However there may be an increase in the premium next year to cover these.

A County Court Claim being made by Newground/Groundwork for non- payment of an invoice relating to work carried out on the recreation field in 2012/13. The Council took the decision not to pay the final invoice for work carried out because of its dissatisfaction with the standard of work and its completion (minute ref 2143, March 2015)

The Claim has been passed on to JWK Solicitors who have formulated a defence against the claim. Resolution; to approve the Defence Statement and to give authority to Mr C Hollingdrake of JWK Solicitors to sign the Statement of Truth on behalf of the Council.

2432 **Open Spaces**

Recreation field project; unfortunately a planned meeting with Duncan Ross, Contractor, had been postponed and is now scheduled for 27 April.  
No further information has yet been received about claims against the landscape Architect and the contractor

Manor Lane play area; completion of the lease with Lancaster City Council is still awaited but assurance has been given that there should be no problem. In order to try to get things moving, the fencing has been ordered and a deposit paid. The Playdale plan for equipment has been modified and an extra discount has been received so the cost is now £14,909.40 + VAT.

Consideration of a request made by the Bowling Club to tarmac a small area close to their premises. This was agreed to provided that the area is used only for short periods by maintenance and delivery vehicles and not used as a car park. Cllr Scothern and the clerk are to look at and measure the area.

Consideration of the repair or replacement of Hest Bank Lane/Shady Lane bus shelter; after discussion it was decided that at this stage some repairs should be carried out and consideration will be given to a replacement as finances permit. M Ashton, lengthsman, is to be asked to obtain a price for the repairs which should not exceed £500.

#### 2433 Foreshore

Report on the meeting with Mr Cowperthwaite and consideration of the drainage problems; Cllrs Stretch, Jones and Hamer and the clerk met Mr Cowperthwaite on site and he explained that he had carried out some preliminary investigations. Some of the flooding may be due to blockage of the existing drainage channels and particularly at the western end opposite the café it would seem that additional drainage pipes may be required to take away the excess water. A quotation was requested for the clearing the drains, installation of additional drainage and the restoration of the area but this has not yet been received.

#### 2434 Planning Applications

Applications received

17/00270/FUL 32 Hatlex Drive, Hest Bank, LA2 6HA  
 17/00330/FUL Islay, The Shore, Hest Bank, LA2 6EQ  
 17/00353/FUL 16 Goodwood Avenue, Slyne, LA2 6LA  
 17/00406/FUL 37 Hest Bank Lane, Hest Bank, LA2 6DB

No issues were raised on the above applications

17/00351/VCN 81 Hest Bank Lane, Hest Bank, LA2 6BS

Concerns were raised that this is yet another application, partially retrospective, to make further alterations to the property despite previous agreements and conditions being set.

17/00072/FUL Cote Farm, Strellas Lane, Slyne, LA5 8AB

The Council acknowledges the need for renewable energy but some concern was raised about the Height of the proposed wind turbine and its position along Kellett Lane. The concerns of residents in the locality and the various objections being raised was noted.

17/00398/CU & 17/00399/ADV 6 Coastal Road, Hest Bank, LA2 6HN

Concerns were raised about the desirability and viability of another hot food take-away business in this area. There is also concern about the lack of parking and potential for congestion near to the level crossing as well as the possibility of increased litter on the foreshore. With reference to advertising signs, these will need to be carefully positioned and controlled so as not to cause a distraction at the level crossing and even at the crossing lights on Coastal Road.

Applications permitted

17/00060/VCN Land adj to 2 Rosegarth, Slyne, LA2 5AT  
 16/01490/FUL 17 Manor Crescent, Slyne, LA2 6BA  
 17/00154/PLDC 42 Manor Road, Slyne, LA2 6LE  
 17/00222/FUL 6 Prospect Drive, Hest Bank, LA2 6HX  
 17/00271/FUL 32 Hatlex Drive, Hest Bank, LA2 6HA

#### 2435 Payment of Accounts

Resolution: to give retrospective agreement to the transfer of £2000.00 from the Deposit Account to the Current Account to pay a deposit for fencing

Resolution: to authorise the transfer of £10,000.00 from the Savings Account to the Current Account.

Resolution: to pay the accounts as listed:

	DD	Eon	8.84	burial ground- electricity bill
	DD	Information Commissioner	35.00	data protection
Cheque	122034	Mountainstone Forge	1800.00	deposit for fence -Manor Lane play area
	122035	Lancaster City Council	143.35	waste collection at burial ground
	122036	Travis Perkins trading Co Ltd	32.68	maintenance materials
	122037	Mrs D Brookes	839.87	clerk's salary & expenses
	122038	Petty cash	8.00	sundry items
	122039	HMRC	348.96	PAYE & NIC
	122040	Mr M Ashton	27.09	materials for seat repair

2436 **Matters raised by members for future consideration**

Report received from a local residents on the poor condition of many of the road signs in the parish -to be suggested to her that it is referred to Lancashire County Council Highways that has responsibility for road signs.

2437 **Date of next meeting**

Annual Parish Assembly Monday 15 May 2017 at 6.30pm

Annual Council Meeting Monday 15 May 2017 at 7.30pm

The Chairman declared the meeting closed at 9.10pm