

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on TUESDAY 20 DECEMBER 2016 in the MEMORIAL HALL**

Councillors present Mr Roland Stretch,-Deputy Chairman, Miss June Cohen-Kingsley, Mr Stephen Jones, Mr Eric Hamer, Mrs Joanne Leeman, Mrs H Brownjohn

Clerk Mrs Doreen Brookes

2379 To receive apologies for absence Cllr S Scothern

In the absence of Cllr Scothern, the meeting was chaired by Cllr Stretch

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum: County Cllr A P Jones, Mr R Jardine

Apologies were received from City Cllr M Thomas

Cllr Jones reported that Defra have allocated £75,000 to assist Lancashire County Council with investigating options for reducing the risks of flooding at Slyne and other settlements around Lancaster District. This funding will be available between 2017/18 and 2020/21 and requires LCC to contribute funds from its own highways improvement budget. The LCC funding has now been secured and it is planned to start the investigations in the New Year. LCC will principally be looking at affordable and sustainable improvements to surface water management that can be made by private landowners, also any water course enforcement issues that might be relevant and consider making improvements to existing pipe drainage systems. Any options that are identified will require further financial support from Defra.

Mr Jardine's queries about grass verges and trees, speed through the village and traffic management were answered.

The visitors left the meeting and Standing Orders were reinstated.

2380 To record Declarations of Interest none

2381 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting held on Monday 21 November 2016. -agreed

They were duly signed by the Deputy Chairman.

2382 Progress Reports (for information only)

- Overgrowing trees and pedestrian safety -two people have responded to the Council's request to cut back trees
- Replacement of bus shelter at Manor Lane -this has been ordered and the old one will be taken down by the lengthsman just prior to delivery of the new one.
- Pedestrian safety on Bottomdale Road -a request has been made to Lancashire County Council Highways to look at this
- Damage to grass verges on Peacock Lane by contractors working on properties has been reported to Lancashire County Council and a report is awaited
- Reinstatement of the grade II listed milestone on the A6 near to the Hest Bank Lane junction- assurance have been given that this is in safe storage and will be placed back in position once the works being done by Costain in this area in connection with the Bay Gateway are completed.
- Damage to the Hest Bank Lane canal bridge reportedly by a large vehicle -Hest Bank Lane remains close while work is carried out on the bridge and diversions are in place using Hatlex Lane. Some concern was expressed about the state of the Hatlex Lane canal bridge.

2384 Administration

Cllr Brownjohn reported that the Neighbourhood Plan groups are progressing with their research to enable them to write reports for inclusion in the Plan. A meeting is to be arranged with Mr Paul Hatch, Lancaster City Council Officer who is overseeing the development of Neighbourhood Plans. It was

reported that the Green Belt Area, GB4 is to be retained in the Lancaster Local Plan unless challenged. It is possible that land to the south of the Bay Gateway will be used for development of housing and for commercial purposes.

Community Emergency Plan -is now complete. The Group is ready to go forward to purchase the equipment required for the Plan, The next meeting of the Group is on Monday 30 January 2017. Lancaster City Council is looking to arrange a meeting for local groups who have set up an Emergency Plan to discuss practices and exchange ideas.

Dates of meetings in 2017- -Parish Council meetings will normally be held on the third Monday of each month except August, however as the third Monday in April is Easter Monday, the meeting in that month will be held on Monday 24 April. It was agreed that the date for the Annual Parish Assembly will be Monday 15 May at 6.30pm and will be followed by the monthly Parish Council meeting.

Lancaster Local Plan- the draft strategic policies & land allocation have been published and consultations are expected to begin in mid to late January for an 8 week period. Some housing development within the parish is expected. Any thoughts on the Lancaster Local Plan are to be brought to the next meeting.

2385 Financial matters

Resolution: to approve the monthly receipts and payments report presented by the clerk.

Current Account £6,248.73 Savings Account £67,649.03

HMRC has requested that all future payments are made by Direct Debit.

Resolution: to give approval to this and to give authority to Cllr Cohen Kingsley and the clerk to make the necessary arrangements with Santander Bank.

Consideration of the payment of the subscription for the clerk's membership of The Society of Local Council Clerks. The annual fee is £149. The clerk regularly attends meetings.

Resolution: to pay the membership fee for 2017.

2386 Open Spaces

Recreation field project; a report has been received from Mr Andrew Hill, surveyor and expert witness. JWK Solicitors consider that it needs "sharpening up" and it was agreed to request them to do this.

The report gives a clearer picture of the problems and the issues involved.

It was agreed to request from JWK more details of likely costs depending on which route the Council eventually decides to take to finally get this problem resolved. It was agreed that this has now become a matter of urgency.

The Tennis Club's proposals for the development of a new multi-use games area; discussion suggested that more information is needed from the Tennis Club about the plans & design, the projected cost and the conditions of their proposed funding application. It was decided to offer the Club a face-to-face meeting with three of its committee members to find out more information and to discuss the Council's intentions for the development of the field and to try to find a way forward.

Leasing of the Manor Lane play area from Lancaster City Council; Cllr Stretch and the clerk have met with Mr N Emery of Lancaster City Council to discuss the future of this area and the details of an agreement with the City Council. It is understood that this would be on a peppercorn rent and the Parish Council would be responsible for full maintenance of the area, including fencing, surfacing, installation of any equipment and full insurance.

Resolution: to agree the taking over of this area for development of a play area for young children and to request a lease from Lancaster City Council.

Lengthsman scheme; the use of the time has been discussed with the lengthsman and for this parish it would seem to be mainly project based rather than the need to spend the full allocation of designated hours on regular maintenance, therefore consideration is to be given to setting up a programme of tasks for the coming year.

2387 Planning Applications

Cllr Hamer reported that there are still concerns about work being done on the property 81 Hest Bank Lane.

Applications received

16/01417/FUL Beaumont Grange Farm, Green Lane, Slyne, LA2 6BG
 16/01516/FUL Land adj. to West Sheen, 2 The Drive, Hest Bank, LA2 6DQ
 16/01457/FUL 11 Greenacre Road, Hest Bank, LA2 6HD

No issues were raised on the above applications

16/01458/FUL 6 Hatlex Hill, Hest Bank, LA2 6ET
 Concern was raised that in this application there is very little change to a previous application that was refused and there is still an issue of the protection of trees.

16/01458/FUL 10 Peacock Lane, Hest Bank, LA2 6EN
 This application has been opposed because concern has been raised about the raising of the roof of this property as it is thought that it would be obtrusive and inappropriate in this location and there could be issues of privacy for neighbours.

Applications permitted

16/01328/FUL 17 Peacock Crescent, Hest Bank, LA2 6EW
 16/0152/TPO Woodland adjacent to Hanging Green Lane, Hest Bank

Application withdrawn

16/01289/REM 2 The Drive, Hest Bank, LA2 6DQ

2388 Payment of Accounts

Resolution: to authorise the transfer of £2,000 from the Savings Account to the Current Account.

Resolution: to pay the accounts as listed

	DD	Eon	6.29	electricity bill, burial ground
Cheque	122002	Travis Perkins Trading Company	95.84	materials for open spaces' work
	122003	Printing Plus	236.65	newsletter printing
	122004	Lancaster City Council	939.60	grass cutting at Bottomdale ground
	122005	Mr S Brade	105.00	groundsman's pay
	122006	Mrs D Brookes	843.62	clerk's salary & expenses
	122007	Petty cash	56.80	sundry items
	122008	SLCC	139.00	annual subscription
	122009	ALCC	10.00	annual subscription

2389 Matters raised by members for future consideration

Replacement of trees on foreshore

2390 **Date of next meeting** Monday 16 January 2017 at 7.30pm.
 Budget meeting Monday 9 January at 6.30pm

The Chairman declared the meeting closed at 9.10pm