

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 18 DECEMBER 2017 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern -Chairman, Mr Stephen Jones, Mr Roland Stretch,
Miss June Cohen-Kingsley, Mrs Tracey Scott

Clerk Mrs Doreen Brookes

2514 To receive apologies for absence Cllr E Hamer

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum

No members of the public present

Apologies were received from City Cllr S Rogerson

2515 To record Declarations of Interest none

2516 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting of the Parish Council held on
Monday 20 November 2017 as a true record.

They were duly signed by the Chairman.

2517 Progress Reports (*for information only*)

- The Hest Bank Lane bus shelter has been installed and the construction of the base will follow.
- Coastal Road bus shelter -an insurance claim has been made.
- Two new bins are in place on the foreshore and Stuart Brade will look to refurbishing some of the older ones when the weather improves
- Bus shelter window cleaning -this has not yet been satisfactorily agreed with Lune Cleaning Company.
- Complaints about hedges and vegetation overhanging pavements are being followed up and some problems have already been resolved.
- Problems with trees on Parish Council land overgrowing properties -under Common Law Rights property owners have a right to cut back overhanging branches to the property boundary, however the owner of the trees is not usually obliged to cut them back. If there is a Tree Preservation Order on the tree, Lancaster City Council needs to be consulted. In general the Council does not have any objections to trees being cut back following these guidelines but it should be notified and would advise employing a qualified arboriculturist.
- Complaints about inconsiderate and potentially dangerous parking outside St Luke's School and the parking of vans on pavements in various parts of the village therefore restricting space for pedestrians -the Police have been contacted and the problem is being pursued.
- As in previous years the path at the burial ground will be closed off on 21 December with appropriate notices so that it cannot be claimed as a public right of way but only a permissive path.
- Registration of land at the Memorial Hall field with the Land Registry -the full registration documents have at last been received.
- The Council was made aware of flooding problems at a property in the parish.
- Points raised by a resident -the siting of the seat outside the Memorial Hall, the lack of a timetable at the Hanging Green Lane bus stop and congestion caused by parking outside the Hest Bank Lane garage- were brought to the attention of the Council and will be dealt with appropriately

2518 Administration

Neighbourhood Plan; no updates were available.

Dates of Council meetings for 2018 were confirmed. The Annual Parish Assembly will be held on Monday 21 May 2018 at 6.00pm

Community Emergency Plan; approval was given to a poster, copies of which will be displayed throughout the parish, to improve awareness of the Plan.

Lancaster City Council's Community Governance Review; this Council strongly favours the retention of Parish Councils in the present form as being in touch with the local community, the first tier of local democracy and providing key front line services.

Lancaster City Council's 2018/19 Budget Proposals; meeting on Tuesday 23 January 2018 -Cllr Jones will attend.

2519 Financial matters

Resolution: to approve the monthly receipts and payments report presented by the clerk.

Current Account £4,175.39 Savings Account £62,968.63.

Consideration of the payment of the subscription for the clerk's membership of the Society of Local Council Clerks and the Association of Local Council Clerks

Resolution: to give approval to this.

Approval was given to the payment of the invoice received from Queensbury Shelters for the new bus Shelter. This was not listed on the agenda for payment.

2520 Open Spaces

Recreation field drainage issues; further information requested by JWK Solicitors had been supplied to be passed on to BLM with whom the claim is being made.

Grounds maintenance 2018/19; it was agreed to request a quotation from Envirocare Grounds Maintenance Solutions, as in previous years, but with the addition of the collection of grass clippings in some main areas.

Preliminary discussion on holding a consultation on the future development of the facilities on the recreation field; it has been suggested that once the drainage problems have been resolved there will be the opportunity to develop the facilities provided on the recreation field and that all sections of the community should be consulted on what is desired. To this end, thought is to be given to organising an inclusive consultation event in 2018.

2521 Burial Ground

Consideration of any action to be taken over the poor condition of some of the memorials; concern has been raised about the deteriorating condition of some of the older memorials, leaning, fallen over, damaged kerbs. Some action was taken several years ago when the Council tried to contact owners of the memorials and some of the memorials, at the request of the Council, were fitted with stakes and bands by Lancaster City Council for safety.

Lancaster City Council's Cemetery Management Team is to be consulted for advice -deferred to next Meeting.

2522 Planning Applications

Applications received

17/01358/FUL Daffodil Homes, Land to rear of Kirklands and Hanging Green Lane, Hest Bank

Although this application is a revision of a previous application and is now for only two dwellings, concerns were still raised about adequate drainage of the site and about the access and egress on to Hanging Green Lane with potential safety issues.

17/01378/FUL 13 Rushley Drive, Hest Bank, LA2 6EF

17/01391/FUL 6 Hatlex Hill, Hest Bank, LA2 6ET

17/01456/FUL 7 Lonsdale Road, Hest Bank, LA2 6DZ

No issues were raised on the above applications

17/01469/FUL 66 Marine Drive, Hest Bank, LA2 6EB

17/01474/FUL 64 Marine Drive, Hest Bank, LA2 6EB

Some concern was raised about the lack of detailed plans with the above applications making it difficult to make an assessment.

Application permitted
17/00784/FUL 7 Peacock Lane, Hest Bank, LA2 6EN

2523 **Payment of Accounts**

Resolution: to authorise the transfer of £7,000 from the Savings Account to the Current Account.

Resolution: to pay the accounts as listed

	DD	Eon	7.38	electricity bill -burial ground
Cheque	122093	Envirocare	876.00	grass cutting -October invoice
	122094	Zurich Municipal	62.71	extra premium -play equipment
	122095	Printing Plus	236.27	newsletter printing
	122096	Viking	159.65	stationery items
	122097	Travis Perkins Trading Co. Ltd.	33.15	open spaces maintenance
	122098	Carnfoth & District Chamber of Trade	60.00	Christmas trees
	122099	Mr D Walker	68.85	Neighbourhood Plan expenses
	122100	Edward Taylor Planning & Design	2200.00	Neighbourhood Plan consultant
	122101	Mrs D Brookes	846.27	clerk's salary & expenses
	122102	Petty cash	10.70	sundry items
	122103	Mr S Brade	294.00	groundsman's pay
	122104	SLCC	147.00	clerk's membership fee
	122105	ALCC	30.00	clerk's membership fee
	122106	Queensbury Shelters Ltd.	4044.00	Hest Bank Lane bus shelter

2524 **Matters raised by members for future consideration** none

2525 **Date of next meeting** Monday 15 January 2018 at 7.30pm

Date of Budget Meeting Tuesday 9 January 2018 at 6.00pm

The Chairman declared the meeting closed at 9.00 pm