

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 17 FEBRUARY 2020 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern -Chairman, Mr Roland Stretch, Mrs Tracey Scott

Clerk Mrs Doreen Brookes

2825 **To receive apologies for absence** Cllr S Jones, Cllr June Cohen-Kingsley

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for Open Forum: Lancaster City Council Community Connector Manager -Carolyn Walsh, City Cllr M Thomas, City Cllr K Budden, 12 representatives of the Sea View Drive Group.

Apologies were received from County Cllr Stuart Morris

Carolyn Walsh was welcomed to the meeting and she explained her role in the City Council. This is to make greater contact with the rural areas, provide customer services and support as needed and to connect with the villages and groups within them. It was suggested that contact with youths and youth groups in the villages would be useful in trying to overcome social behaviour problems.

The recent severe erosion of the foreshore was brought to the City Councillors' attention. Contact has been made with the Environment Agency which has held meetings with City Council Officers.

The Lancaster District Plan has been put forward for inspection. The ruling group's mandate is to look at it in the light of emerging environmental issues and some changes may be necessary. Included is the designation of land beyond the Bay Gateway for development. Small areas of this land are within the present parish boundary. So far the Green Belt boundary remains unchanged. It is expected that the Lancaster District Plan will be given full approval at Lancaster City Council's meeting in May.

Residents from the Sea View Drive area raised issues about an area of land alongside the canal having been included in the Neighbourhood Plan for consideration as a possible area for housing development. The Neighbourhood Plan Steering Group have followed Government guidelines along with those from consultants and Lancaster City Council in developing the Plan on behalf of the Parish Council. There was alleged lack of transparency although information has been available from a number of sources. Issues foreseen as possible concerns by the residents are increased traffic both during and after any construction work and impact on the Green Belt. It was questioned why this area rather than others has been considered. The Neighbourhood Plan needs to pinpoint possible areas for development and this is one amongst several that had been investigated but It was stressed that no decisions had been taken on the development of this area. It was agreed that a separate meeting should be held at which 3 members of the parish council, 3 members of the Neighbourhood Plan Steering Group and 3 representatives of the Sea View Drive group would be present to discuss and clarify matters.

Members of the public left the meeting and Standing Orders reinstated.

2826 **To record Declarations of Interest** none

2827 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 20 January 2020 as a true record. They were duly signed by the Chairman.

2828 **Progress Reports** *(for information only)*

- A new seat on foreshore is now in place and arrangements are being made for the installation of a second seat as agreed. However due to the severe erosion, one seat was found on the shingle and recovered. The owner has been informed. Another seat has been removed but there is difficulty in trying to trace the owner. Both seats are presently stored in the cemetery building.
- Contact has been made with the Environment Agency and Lancaster City Council about the erosion and the collapse of the embankment on the foreshore and David Morris MP has been written to asking for his support.

- Apparently there is to be an assessment of Hasty Brow crossroads but as yet no information has come to the parish council
- Bowling Club hedge- the Tennis Club and Bowling Club have been contacted and the conditions in the Bowling Club's lease referring to maintenance of the hedge have been explained.
- A complaint from the Tennis Club about leaves being blown on to the tennis courts during grounds maintenance has been referred to Envirocare.
- Water running from the telephone exchange building roof causing some flooding on the recreation field - further contact has been made with BT Properties Department and it is claimed that work has been done to unblock a drain. However this has not solved the problem, further contact has been made and an outcome is awaited.
- North West Coastal Forum, consultation on marine planning -noted.
- Bus services -adjustments to the Stagecoach 555 and 755 services timetable are due to come into operation from 29<sup>th</sup> March with extra services during the summer months -noted.
- There is to be an election for a Police and Crime Commissioner on Thursday 7<sup>th</sup> May 2020
- A vacancy on the Council has been advertised but no candidates have come forward for election so the Council is now able to consider filling the vacancy by co-option.

## 2829 Administration

Neighbourhood Plan -consultation report -the basics are complete and work continues on the full details that are required, the aim being to have the Plan ready to present to the parish council and to seek its approval at the March meeting. As reported above any issues relating to Sea View Drive will be reviewed at the arranged meeting.

Village summer event on Saturday 11 July -a committee meeting had been held and it was decided that due to lack of volunteers it would not be possible to have a procession but that all activities should be centred round the Memorial Hall and field. This was approved. Plans are going ahead to invite various individuals and organisations to participate in the event. It is hoped that a number of traditional summer fair activities will be possible. The next meeting of the committee is on Monday 9 March in the Memorial Hall.

Village newsletter -as the next newsletter is due to be published at the beginning of March and is already in the process of being put together, it was agreed that this should still go ahead. Investigations indicate that there is varied opinion about its worth. Some discussion had been held with the churches as to whether the church magazine and village newsletter could be combined but this does not seem to be practical at this time. As a means of trying to increase its circulation it was agreed to purchase some brochure dispenser boxes which will be fixed in various places round the village.

Lancaster City Council's tree planning initiative -Lancaster City Council has declared a climate emergency and is implementing plans to be Carbon Zero by 2030. It has aspirations to plant 1 million trees. Plans are being made for tree planting next winter and parishes are being invited to become involved. No decision made on whether to become involved.

Review of the Right of Access to the former VVV Leisure Centre; there is a Deed of Easement relating to a right of way over parish council land, originally made with Stainton Leisure Limited. As the leisure club has closed and the property seems to be being used by new people for other purposes, enquiries are to be made with the Council's solicitors about the validity of the Deed.

## 2830 Financial matters

Resolution: to approve the monthly receipts and payments report presented by the clerk

Current account £7,018.93 Savings account £103,668.06

The request for the precept, as agreed, has been sent to Lancaster City Council.

Review of the Financial Regulations of the Council and Financial Risk Management; the Financial Risk Assessment and Management Register has been updated to account for changes made during the year, 2019/20.  
Resolution: to approve the Financial Regulations and to approve the Financial Risk Assessment and Management Register.

To review the effectiveness of the internal audit & to confirm internal audit procedures;

Resolution: to confirm the appointment of a member of the Independent Audit Group, comprised of clerks/RFOs from Bolton-le-Sands Parish Council PC, Halton with Aughton PC and Slyne with Hest PC, as the Independent Internal Auditor.

The Council's own internal audit is carried out by an appointed member of the Council.

Review of the Council's assets -an up-to-date list of the Council's assets and their values has been sent to all members of the Council for perusal.

Resolution: to approve the Assets Record.

## 2831 Open Spaces

Recreation Field; extensive flooding of the field followed the recent storm but it seems to be draining quite quickly. Duncan Ross, contractor, has been contacted and is hoping to make an inspection but the heavy rain and soggy ground is delaying progress.

Consideration of the purchase of litter bins for the recreation field play area; the 'Teddy Bear' bin is damaged and often overflowing. Examples of bins were provided for the council, some with 'Billy Bin It' signs to encourage children to use them.

Resolution: to purchase two new bins from Glasdon UK Limited at a total cost of £494.32 inc VAT

Future development of the recreation field- confirmation was given to a decision to hold a public consultation at the Community Coffee Morning on Saturday 4<sup>th</sup> April 2020. This will be lead by the Community Development Group.

New equipment for Manor Lane play area -a meeting has been arranged with Playdale Playgrounds to discuss possible options for an additional piece of equipment. It was agreed to allocate a maximum of £7,500 for this work.

Tree at the side of the memorial Hall; Preschool have complained about bird droppings and keeping the area at the side of the hall clean with a suggestion to cut down the tree in which the birds roost. The decision was taken not to have the tree felled and Preschool is to be asked to look for alternative solutions to the problem.

## !832 Planning applications

Applications received

19/0007/TPO trees on Peacock Lane, Hest Bank

19/01468/FUL Folly Farm Folly Lane, Slyne, LA2 6AB

Applications permitted

19/01362/FUL 4 Bryn Grove, Hest Bank, LA2 6EX

19/01476/FUL 34A Hest Bank Lane, Hest Bank, LA2 6BT

## 2834 Payment of Accounts

Resolution: to approve the payment of the accounts as listed:

|        |        |                                  |        |                                      |
|--------|--------|----------------------------------|--------|--------------------------------------|
| Cheque | 122289 | Envirocare Maintenance Solutions | 876.00 | grounds maintenance – January        |
|        | 122290 | Lancaster City Council           | 916.80 | grass cutting at SwHFC at Bottomdale |
|        | 122291 | Mrs D Brookes (reimbursement)    | 31.99  | renewal of McAfee virus protection   |
|        | 122292 | Mrs D Brookes                    | 889.72 | clerk's salary & expenses            |
|        | 122293 | Petty cash                       | 12.31  | sundry items                         |
|        | 122294 | Mr S Brade                       | 473.92 | groundsman's pay + material expenses |
|        | 122295 | Lune Valley Cleaning Co.         | 30.02  | bus shelter window cleaning          |

## 2835 Matters raised by members for future consideration none

## 2836 Date of next meeting Monday 16 March 2020 at 7.30pm

The meeting was declared closed at 9.30pm.

