

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 19 JUNE 2017 in the MEMORIAL HALL**

Councillors present     Mr Stewart Scothern, Miss June Cohen-Kingsley, Mr Roland Stretch,  
   Mr Stephen Jones,

Also present                Mrs Tracey Scott

Clerk                         Mrs Doreen Brookes

2453 **To receive apologies for absence**     Cllr E Hamer

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum: County Cllr A P Jones, City Cllr S Rogerson, Mr D Bird, Mr M Brownjohn  
Apologies were received from City Cllr M Thomas

- County Cllr Jones explained the changes to the County Council since the recent elections with a new Cabinet and new leader
- He asked for opinions on the Bay Gateway and generally it was felt that the Beaumont roundabout was badly designed and placed and the various speed limits along the length of the road caused some confusion. It is hoped that the improved signage and lighting which are being installed will help to overcome the problems and reduce accidents.
- Cllr Jones was informed of reports of sightline problems at the A6/Manor Lane junction because of parked vehicles and was asked for his support in trying to resolve this.
- Mr Bird and Mr Brownjohn explained that the Tennis Club is wishing to seek funding for a third tennis court and a multi-use games area (MUGA). This has already been discussed with the Council. They were seeking a commitment by the Council for the provision of land for these facilities on the recreation field before pressing ahead with grant applications. However the Council's position was reiterated, that is, it does not feel at the present time able to make a commitment, due to on-going legal issues and consultations relating to the flooding problems. The Council would be discussing this further as an agenda item and considering its position relating to insurance cover for claims against the contractors.

The visitors left the meeting and Standing Orders were reinstated.

2454 **To record Declarations of Interest**     none

2455 **Co-option of a new council member**

Mrs Scott was invited to outline her background and reasons for wishing to be considered for co-option as a new council member.

Mrs Scott has fairly recently become a resident of the parish and the appointment was deferred to enable a check on the residency qualification to be made with Lancaster City Council Elections Office.

There is a second vacancy on the Council to be filled by co-option.

2456 **Minutes of the previous meeting**

Resolution: to approve the minutes of the Annual Meeting of the Council held on Monday 15 May 2017 as a true record.

They were duly signed by the Chairman.

2457 **Progress Reports**     *(for information only)*

- Some work has been done at the bridge on Hatlex Lane to cutback the bushes.
- Canal bridges, Lancashire County Council has promised to look into the suggestion of more permanent signage and a report is awaited.
- Complaints about sightlines at the top of Manor Lane being obscured by a large van parked on the A6 have been referred to Lancashire County Council Highways.
- Lancashire City Council's Housing Needs Survey consultation was noted.

2458 **Administration**

Neighbourhood Plan; Cllr Stretch's attendance at a recent meeting of the Steering Group had been welcomed and the Council's support for the work being done appreciated. The main outline of the Plan has been written and some sections are now being refined.

Manor Road play area lease; agreement had been given to this by all members of the Council. It has been signed by the Chairman on behalf of the Parish Council and Lancaster City Council has attached its seal to it. An order for the fencing has been placed. It was agreed to pay the cheque for the 50% deposit for the play equipment to Playdale Playgrounds and to give them the go-ahead to proceed.

Replacement storage hut for Preschool; the requested information has still not been received from the Preschool proprietor. This request was made at the March meeting and several reminders have been sent. At the annual review of the hut in October 2016, because of its deteriorating condition, the Preschool was given six months to provide an alternative storage solution. The decision was taken to ask the Preschool to remove the hut by the 31<sup>st</sup> July 2017.

2459 **Financial matters**

Resolution: to approve the monthly receipts and payments report presented by the clerk.

Current Account £14,700.63 Savings Account £89,968.63

Internal Audit and the Independent Internal Audit of the Accounts for 2016/17; the Council's own independent audit of the accounts was carried out by Cllr Scothern on Wednesday 10th May 2017. All was found to be in order.

Independent Audit of the Accounts; this was carried out on Thursday 1<sup>st</sup> June 2017 by a member of the Independent Audit Panel which is comprised of Responsible Financial Officers from the parish councils of Bolton-le-Sands, Halton, Carnforth, Nether Kellet and Slyne with Hest. The relevant page of the Annual Return form 2017 was completed by Mrs P Bradley, clerk to Bolton-le-Sands Parish Council. No matters were identified as needing the Council's attention.

Resolution; to accept and record the above reports.

The defence of the County Court Claim for Payment being made by Newground through JWK Solicitors; a letter had been received indicating that Newground will discontinue its claim if each party bears its own costs. The solicitor reported that there is no entitlement to costs on small claims track matters (claims of less than £10,000) so confirmation was given to the solicitor to proceed. To date there is no further information on this.

Recreation field drainage dispute; -JWK Solicitors have confirmed BLM (Penny Bennett's solicitors have agreed a Standstill Agreement, with some amendments, on her behalf and they are hoping to make some progress in resolving the main claim against her.

Review and approval of the payment of councillors' allowances; these are paid to elected members of the Council (minute ref. 1760). The Chairman's allowance is £50 for the year and a Councillor's allowance is £10

Resolution: to keep the allowances at the same level and to pay them to the four elected members.

2460 **Open Spaces**

Recreation field project; -a report and quotation has still not been received from Duncan Ross Ltd. despite several reminders. Cllr Scothern to phone the company to explain the urgency for these.

Tennis Club's request for a commitment to the development of a third tennis court and a MUGA.

The Council's position had already been explained to the Tennis Club representatives who attended the meeting (see Open Forum above). Information about the insurance cover at the time that the work was found to be unsatisfactory has some time ago been sent to the Council's solicitors and enquiries were made with the insurance provider which at the time was Aviva.

It was decided that the Parish Council would agree as a general principle to the development of the recreation field including the possible provision of a third tennis court and a MUGA however because of the present state of the field and the underlying drainage problems it cannot commit to being able to move forward with any development until, it is thought, probably in the Spring of 2019. The Council is to

request the Tennis Club to provide a detailed plan and full information about the proposals as this could help to determine how some of the drainage work will need to be carried out and would probably be required for any future agreement relating to the land or a planning application.

Risk Assessment and annual inspection of open spaces owned by the Council (including bus shelters and fixtures); councillors agreed to carry out the inspection of designated areas.

The biennial safety inspection of graves & memorials at the burial ground is to be carried out by Cllr Cohen-Kingsley.

Lengthsman; there had been some concern that Mr Ashton was not working his full quota of hours over the twelve month period and he had been invited to attend the meeting to discuss this. However in the meantime Mr Ashton had decided to opt out of the lengthsman scheme for this parish and had informed the Council of this. He explained that in this parish much of the work was on an ad hoc basis depending on schemes and projects and not necessarily regular hours each week. The Council reluctantly accepted his resignation as Mr Ashton has worked well for the parish over 15 years and thanks are to be conveyed to him.

It was suggested that Mr Brade, the part-time groundsman, is approached to see if he would be prepared to work some extra hours.

Control of dogs on open spaces; concerns have been raised about the number of dogs off leads on open spaces, for example the recreation field, memorial hall field and foreshore with some owners not picking up fouling. Enquiries have been made about Lancaster City Council's Dog Control Orders and how they might apply to parish council land.

The City Council Dog Exclusion Order applies to all enclosed play areas in the District and enclosed sports pitches. The Fouling of land by Dogs Order applies to all land in the District which is open to the air and to which the public are entitled or permitted to have access. Enquiries are to be made into whether the recreation field can be classed as an enclosed sports area. Mr Mark Woodhead, Lancaster City Council Public Health & Housing Officer is to be asked if he will attend the next Council meeting to explain the Orders.

#### 2461 Foreshore

A verbal quotation been received from Mr Cowperthwaite for drainage work. For putting in new gullies similar to the ones already there, installing a chamber to ensure rodding is possible and installing a six inch pipe under land opposite the Shore Café leading to the edge of the banking to remove flood water and provision of a flap at the end of this to prevent backflow of sea water the cost would be £4,200 + VAT.

It was decided to defer a decision on having this work until later in the year when a review of the Council's reserves has been considered.

In the meantime Lancashire County Council Highways is to be contacted to find out if there is any possibility of them carrying out repairs to the surface of the foreshore road.

#### 2462 Planning Applications

Applications received

17/00492/FUL 8 Sea View Drive, Hest Bank, LA2 6BY  
 17/00479/FUL 25 Bay View Avenue, Slyne, LA2 6JS  
 17/00514/FUL Grange Court Deer Park, Hasty Brow Road, LA2 6AG  
 17/00323/LB Manor House Farm, 128 Main Road, Slyne, LA2 6RD  
 17/00591/FUL 14 Marine Drive, Hest Bank, LA2 6EB  
 17/00588/FUL 53 Marine Drive, Hest Bank, LA2 6EG

No issues were raised on any of the above applications

Applications permitted

17/00126/LB The Keys, Main Road, Slyne, LA2 6AU  
 17/00330/FUL Islay, The Shore, Hest Bank, LA2 6EQ  
 17/00406/FUL 37 Hest Bank Lane, Hest Bank, LA2 6DB

Applications refused

17/00072/FUL Cote Farm, Strellas Lane, Slyne, LA5 8AB  
 17/00486/FUL 19 Hatlex Drive, Hest Bank, LA2 6HA

Applications withdrawn

17/00398/CU and 17/00399/ADV 6 Coastal Road, Hest Bank, LA2 6HN  
 Tree Preservation Order 608(2017) 6 Hatlex Hill, Hest Bank, LA2 6ET

2463 **Payment of Accounts**

Resolution: to pay the accounts as listed:

	DD	Eon	7.39	electricity bill -burial ground
	DD	BT	185.57	phone bill
cheque	122045	Playdale Playgrounds	8945.64	deposit for play equipment -Manor Road
	122046	P Walton Tree Services	490.00	work on trees
	122047	Printing Plus	226.27	printing of village newsletter
	122048	Envirocare Grounds Maintenance	876.00	grass cutting -May
	122049	Mrs D Brookes	842.52	clerk's salary
	122050	Petty cash	36.59	postage & printer cartridge
	122501	Mr S Brade	185.00	groundsman's pay
	122052	SHMH Committee	102.40	reimbursement -incorrect payment

2464 **Matters raised by members for future consideration**

Report of rotten wood in seat outside Memorial Hall  
Overgrowing hedges -addresses of properties required

2465 **Date of next meeting**

Monday 17 July 2017 at 7.30pm

The Chairman declared the meeting closed at 9.15pm