

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 17 OCTOBER 2016 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern -Chairman, Miss June Cohen-Kingsley, Mr Stephen Jones, Mr Eric Hamer, Mrs Helen Brownjohn, Mrs Joanne Leeman, Mr Roland Stretch

Clerk Mrs Doreen Brookes

2356 **To receive apologies for absence** none

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum: City Cllr M Thomas, County Cllr A P Jones

- County Cllr Jones reported that a decision by Defra was due in that week on the provision of a grant for work to prevent further flooding and remedial work on the carriageway at the southern end of Hest Bank Lane. A survey of other roads in the village, reported to be in poor condition, has been carried out and subject to the report Cllr Jones will try to get these included in the County Council's schedule of works.
- Cllr Thomas reported some progress on Lancaster City Council's Local Plan and it is hoped the draft will be put before the City Council at its December meeting. It would seem that the most likely areas recommended for housing development are south Lancaster, land west of motorway junction 34 and land north of Carnforth. Land in Torrisholme adjacent to the parish boundary is unlikely to be used. The designation of the Green Belt areas has not yet been decided and the review is being run side by side with the Local Plan.

The visitors left the meeting and Standing Orders were reinstated.

2357 **To record Declarations of Interest** none

2358 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 19 September 2016. -agreed
They were duly signed by the Chairman.

2359 **Progress Reports** *(for information only)*

- The Annual Remembrance Service will be held on Sunday 13 November at 4.00pm in the Memorial Hall.
- Mr Brade, the groundsman is to paint the fence along Hanging Green Lane. Also Mr Ashton, lengthsman, has been asked to cut back some of the overgrowing vegetation at the recreation field.
- The Crescent -overgrowing vegetation -the Canal & River Trust has confirmed that remedial work will be included in the winter schedule. The hedge at Pointer Parrock has been cut back.
- Scout & Guide HQ roof -it is noted that it is in a poor the state. The clerk has spoken to members of the Scout & Guide Committee Management and they are fully aware of the problems but are short of funds. Some internal improvements to the hut are being made.
- A new gate at the burial ground is scheduled to be fitted by the end of the week.
- A request has been received to place a memorial bench in the top corner of the cemetery. Further details are to be requested about the style and size of the bench and an inspection will be made to see if it will fit in the place requested.

2360 **Administration**

Neighbourhood Development Plan report; plans are in place for the distribution by the Steering Group of the Vision Statement leaflet to every household in the parish. Members have been allocated to various sub-groups to discuss and then produce an in-depth review of the six objectives that have been identified. The background work being done by Mr Eddy Taylor, consultant, is progressing but it was felt that because of the time scale for the Neighbourhood Plan a more urgent approach is needed. Some expert advice on planning matters is to be sought.

Community Emergency Plan; a bid for funding for basic equipment has been made; the total cost is £1649.26 and £1449.26 has been applied for with, on the recommendation of Mr M Bartlett, LCC Emergency Contingency officer, an input of £200 from the Parish Council. Approval was given to this. The next meeting of the Emergency Plan Committee is on Monday 28 October when a draft of the plan will be discussed.

Boundary Commission for England's proposed parliamentary constituency boundary changes; this would combine the ward of Bolton and Slyne with Morecambe and parts of Lancaster. This was thought not to be acceptable. This parish has affinity with Morecambe and its rural and coastal parishes but not with the urban areas of Lancaster. In the proposals Bolton & Slyne is being separated from other north Lancashire rural parishes which are being incorporated into the North Lancashire Constituency. Lancaster and Morecambe have distinct identities, historically, geographically, commercially and culturally and need separate representation. A suggested alternative is to create a constituency that would include all the parishes that border the whole of Morecambe Bay, all rural, coastal and with some empathy.

Request made by Preschool to resurface the land at the south side of the Memorial Hall; it was confirmed that permission has been granted for this work.

Consideration of the future of Preschool's shed located on Council land at the rear of the Memorial Hall; the storage shed was put in place in 2010 and subject to annual review. As its condition is deteriorating it was decided to give Preschool six months to come up with alternative proposals for a more substantial and secure structure.

A request to carry out metal detecting on land on the parish has been received from a local resident. The Council has not raised any objections to this provided the activity is kept within the law and sites are left tidy. However the applicant is to be informed that the Council can only give permission for metal detecting on its owned land.

2361 Financial matters

Resolution: to approve the quarterley receipts and payments report presented by the clerk.

Current Account £3,355.82 Savings Account £77,649.03.

Consideration of the payment of the retainer fees requested by JWK Solicitors; these are £900 for continuing work with reference to ongoing investigations of the drainage problems at the recreation field and £400 to act on behalf of the council as regards an insurance claim.

Resolution: to pay these retainer fees.

2362 Open Spaces

Recreation field project; work has been carried out by Coastal Drains to investigate the drainage of the recreation field to try to locate any drains that are present and determine whether they are functioning properly. A report has not yet been received.

Consideration of further requests from the Tennis Club about development of a new court; the Council is willing to consider ideas from the Tennis Club but wishes the area to be developed as a multi-use games area for use by the whole community. A request is to be made to the Tennis Club for more detailed plans of their proposals.

Consideration of the play area inspection report from Lancaster City Council and work that needs to be carried out; it was highlighted that safety signs for the play area are missing, a draft design for a new signs, containing all the mandatory information, was given to the Council and it was agreed to purchase two new signs from Signs Express.

The lengthsman is to be asked to replace damaged boards round the safety area beneath the basket swing.

Consideration of carrying out work on trees along the inner perimeter of the recreation field; an inspection has highlighted the excessive growth of some of the trees and the vegetation around the perimeter of the field. If some of these are cut back it will open up the vistas of the field and also improve safety. It was agreed to ask Mr Peter Walton, tree specialist, for a quotation and if approved to carry out the work. There is a TPO on some trees adjacent to Hanging Green Lane and an application will be made to the Tree Warden at Lancaster City Council to carry out work.

Consideration of taking over the former Manor Lane play area from the City Council; some enquiries have been made about the possibility of the Council developing this play area. Comments from the Neighbourhood plan consultation have indicated that there is a lack of play space for young children in the Slyne area and it was felt that this land could be put to better use. The fencing round the area is deteriorating but there seems little prospect of the City Council carrying out any work.

Lancaster City Council Property Group has said that it would have no objection in principle to leasing the land to the Parish Council subject to agreeing terms and conditions. This is to be pursued.

2363 Planning Applications

Report by the planning committee; Cllr Hamer reported that he had followed up some of the issues that had arisen from application no. 16/00722/FUL at Hest Bank Garage, particularly about articulated vehicles needing to be parked off the road and a residents concern about parking and safety on the lane.

Applications received

16/01114/FUL 3-5 Marine Drive, Hest Bank, LA2 6DG
 16/01164/FUL Belmont Farm, Hasty Brow Road, Slyne, LA2 6AG
 16/0125/TPO 23 Hest Bank Lane, Hest Bank, LA2 6DG
 16/0136/TCA Hillcroft Nursing Home, Throstle Grove, Slyne, LA6 6AX

No issues were raised on any of the above applications.

Applications permitted

16/00722/FUL Hest Bank Lane Garage, Hest Bank Lane, Slyne, LA2 6AH
 16/00819/FUL 5 Coastal Drive, Hest Bank, LA2 6HH
 16/0141PLDC 14 Hatlex Lane, Hest Bank, LA2 6EZ
 16/0111/TCA 2 Orchard Close, Slyne, LA2 6BP
 16/0125/TPO 23 Hest Bank Lane, Hest Bank, LA2 6DG

2364 Payment of Accounts

Resolution: to authorise the transfer of £5,000 from the Savings Account to the Current Account.

Resolution: to pay the accounts as listed;

	DD	Eon	8.44	electricity bill, burial ground
cheque	101943	SwH Memorial Hall Committee	1000.00	grant -minute ref 2337
	101944	Zurich Municipal	881.44	insurance premium
	101945	Envirocare	1320.00	monthly grass cutting
	101946	Viking	89.32	various stationery items
	101947	Lloyds TSB Commercial Finance	210.00	Lune Cleaning Co. bus shelter windows
	101948	JWK Solicitors	1706.00	legal fees
	101949	Mrs D Brookes	836.12	clerk's salary
	101950	Petty cash	32.20	sundry items
	101951	HMRC	348.96	NIC & PAYE payments
	101952	Mr S Brade	120.38	groundsman's pay
	101953	Mr M Holmes	122.50	Neighbourhood Plan leaflet printing
	101954	JWK Solicitors	1300.00	solicitor's retainers (minute ref 2361)

2365 Matters raised by members for future consideration

Overhanging trees along various roads
 Bus shelter at Manor Lane -painting or replacement.

2366 Date of next meeting Monday 21 November 2016 at 7.30pm.

The Chairman declared the meeting closed at 9.15pm