

MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on **MONDAY 16 OCTOBER 2017** in the **MEMORIAL HALL**

Councillors present Mr Roland Stretch -Deputy Chair, Miss June Cohen-Kingsley, Mr Eric Hamer,
Mrs Tracey Scott

Clerk Mrs Doreen Brookes

2492 **To receive apologies for absence** Cllr S Scothern, Cllr S Jones

In the absence of the Chairman, Cllr Stretch chaired the meeting

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum

Representatives from Virgin were unable to attend and gave their apologies. No-one else present

2493 **To record Declarations of Interest** Cllr Stretch declared an interest in the bus shelter cleaning item

2494 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting of the Council held on Monday 18 September 2017, as a true record.

They were duly signed by the Chairman of the meeting

2495 **Progress Reports** (*for information only*)

- The remains of the Preshool hut have now been removed
- S Brade, groundsman, has repaired the Hanging Green Lane fence and cut back some branches from the oak tree at the Sea View Drive snicket. He will look at fixings for the gates at Manor Lane play area.
- The Canal & River Trust have said they will look at the overgrowing vegetation and the wall at the Crescent but it is likely to be in their winter programme.
- The Hest Bank Lane bus shelter has been ordered.
- The new bins for the foreshore have arrived and are waiting to be fixed
- Playdale have given a provisional date of week commencing 23rd October for installation of the new equipment at Manor Lane. Agreement was given to a revised layout for Phase II. Also, signs have been ordered.
- The Community Emergency Plan group have held a meeting and consideration is being given to some updating of the Plan. Two members of the Group have attended a training event organised by Lancaster City Council to test out emergency plans and found it worthwhile. Identity badges have been supplied by Lancaster City Council for the Group's volunteers for use in case of an emergency
- A questionnaire from Lancaster City Council concerning services and facilities in the two settlements in the parish was completed.

2496 **Administration**

Neighbourhood Plan; the steering Group's open day on Saturday 7th October had a fairly good attendance. An assessment of the public comments will be made and presented at their next meeting. The production of a Neighbourhood Plan-based website is being considered.

Insurance Claim for Coastal Road bus shelter; more information about the circumstances of the collision of a vehicle with the bus shelter is being pursued. Assessments have been carried out and there is some concern about underground damage which could affect its stability if repaired and the shelter is showing some signs of age. The cost of a replacement has been quoted as £2666.00+VAT or to repair £1153.20 +VAT

Resolution; to pursue an insurance claim and the replacement of the shelter.

2497 **Financial matters**

Resolution: to approve the half year receipts and payments report presented by the clerk

Current Account £2,716.88 Savings Account £77,963.63.

Change of signatory on the bank accounts; it had already been resolved to remove J Leeman as a signatory and to appoint Cllr Eric Hamer as a new signatory (minute ref 2445) but Santander Bank has required further information including ID for present signatories. A meeting with the Business Manager at the Lancaster branch is to be arranged to provide the requested information and to complete the signatory change.

2498 Open Spaces

Recreation field drainage issues; meetings have been held with drainage contractors and three quotations are being prepared. Once these have been received they will be forwarded to JWK solicitors to be used in pursuit of the Council's claim for previous unsatisfactory works.

It was agreed that Mr Bird, Slyne with Hest Tennis Club, should be informed that the Council is tied under direction of the solicitors and nothing can be done until a solution to the dispute is reached.

Bus shelter window cleaning; some enquiries have been made with Lune Cleaning Services and it would appear that they are under the impression that work has continued to be done. An invoice has not been received since October 2016. Left in abeyance for further investigation.

2499 Planning Applications

An invitation has been received from Lancaster City Council to attend a Planning Enforcement Open Evening on Tuesday 14 November. It was agreed that a representative would attend.

Applications received

17/01136/FUL 36A Prospect Drive, Hest Bank, LA2 6HZ

17/00748/FUL 7 Peacock Lane, Hest Bank, LA2 6EN

17/0132/TPO Beaumont Grange, Kellet Lane, Slyne, LA2 6BJ

Applications permitted

17/00978/PLDC 5 Coastal Rise, Hest Bank, LA2 6HJ

Application refused

17/00880/FUL Newhouse Farm, Lancaster Road, Slyne, LA2 6AW

2500 Payment of Accounts

Resolution: to authorise the transfer of £12,000 from the Savings Account to the Current Account.

Resolution: to pay the accounts as listed:

It was agreed to pay Signs Express and Wybone Ltd., not listed on the agenda, as these goods had already been received

	DD	Eon	8.17	electricity bill -burial ground
cheque	122074	Envirocare	876.00	grass cutting -September invoice
	122075	Gordon Pattinson Ltd	192.00	bus shelter emergency repair
	122076	Playdale Playgrounds Ltd	8945.64	balance of invoice -play equip. -Manor Road
	122077	Mr D Ruddick	192.00	website hosting for 2 years-reimbursement
	122078	Mrs D Brookes	846.27	clerk's salary & expenses
	122079	HMRC	327.91	PAYE & NIC
	122080	Petty cash	60.06	sundry items
	122081	Mr S Brade	164.00	groundskeeper's pay
	122082	Signs Express	136.92	two signs for Manor Road play area
	122083	Wybone Ltd.	1278.54	three new litter bins for the foreshore

2501 Matters raised by members for future consideration

Invite Virgin representatives to attend the next meeting

2502 Date of next meeting

Monday 20 November 2017 at 7.30pm

The Chairman declared the meeting closed at 8.55 pm